



Family Support Worker

Job Description

Background & Purpose of Post	<p>Empowering Communities Programme (ECP) aims to help families identify the challenges, issues and barriers they experience and to reduce these barriers by creating individual and family support plans. Support plans will include, but are not limited to, supporting individuals and families impacted by a range of social, personal, economic and educational issues.</p> <p>The Family Support worker will deliver activities under this programme, including direct support to families and individuals facing exclusion and marginalisation from mainstream services and opportunities. Needs will be addressed by providing referrals to mainstream service providers, the creation of targeted bespoke activities developed by WCD to address gaps in service provision and working collaboratively with relevant Government and non-Governmental agencies and service providers.</p>
Primary Duties & Responsibilities	<ul style="list-style-type: none"> • To support the Community Engagement Co-Ordinator to identify and link with marginalised individuals and families in the community and identifying relevant solutions, including referrals to relevant stakeholders. • To visit marginalised individuals and families on an ongoing basis to review their needs and promote their participation in achieving the goals of their support plans. • To create, implement and monitor individual and family support plans. • To support and empower local community groups to develop initiatives and action plans to help address issues and challenges identified. • To support local groups to apply and secure funding streams. • To advocate, represent and at times accompany marginalised individuals and families throughout their engagement with external stakeholders when necessary. • To organise community events and training initiatives in response to the needs of the residents. • To network, engage and build good relationships with state agencies and local service providers/voluntary groups providing expertise in the areas outlined above. • To provide admin support including reports and briefings to the Co-ordinator; maintaining records; data collection and social media content creation. • Adhering to professional standards and legislation including confidentiality, equality, safeguarding and child protection policies.
Qualifications & Experience	<ul style="list-style-type: none"> • Relevant & recognised Third Level Qualification in Community Development, Social Science or other relevant discipline • At least 2 years' experience of engaging with disadvantaged at a community/local level • Experience of delivering community development approaches, local needs analysis, planning and addressing social exclusion issues



	<ul style="list-style-type: none"> • Understanding and experience of working with statutory and local /community development infrastructure and knowledge of the national/local policy context that they work within • Experience of delivering capacity building supports within the community sector • Proficient in MS packages e.g., Word, Excel, Outlook, programme databases, SharePoint portals • Excellent communication & facilitation skills • Strong administration skills and experience in grant applications • Good event management experience and training skills • Commitment to working creatively to achieve better outcomes for families and communities with an ability to develop strong, trusting relationships with families • Capacity to network and work in partnership with a wide range of stakeholders and agencies • Capacity to work with flexibility and sensitivity and to work flexible hours as required • Capacity to self-motivate and work independently and in collaboration with a team
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**An Roinn Forbartha
Tuaithe agus Pobail**
Department of Rural and
Community Development



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