**Dun Laoghaire Rathdown Community Addiction Team CLG (DLRCAT)**

**Job Description:** **Drug-Free Recovery Worker (35 hours per week)**

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| **Overall purpose of the job** | To organise and provide a range of supports and activities in the Dun Laoghaire Rathdown Community Addiction Team for people in recovery from addiction and who are drug-free, with the aim of helping them to lead fulfilling lives.This purpose is in accord with the following Strategic Actions of the National Drugs Strategy, *Reducing Harm, Supporting Recovery*:*2.1.13 Expand the availability and geographical spread of relevant quality drug and alcohol services and improve the range of services available, based on identified need.* *2.1.18 Help individuals affected by substance misuse to build their recovery capital.* *4.2.44 Promote the participation of service users and their families, including those in recovery, in local, regional and national decision-making structures and networks in order to facilitate their involvement in the design, planning and development of services and policies.*  |
| **Main duties and responsibilities** | Reporting to the Manager of Dun Laoghaire Rathdown Community Addiction Team, the principal duties of the Recovery Worker will include the following:1. To organise a weekly programme of social, recreational, therapeutic and educational activities for people in recovery who are drug-free
2. To organise weekly social evenings for people who are drug-free
3. To provide one-to-one supports for individuals who participate in residential rehabilitation programmes and who have become drug-free, meeting them while they are in these programmes, helping them to plan for their return to the community, and assisting them in implementing their plans
4. To provide one-to-one supports, guidance, referrals and advocacy for individuals who are drug-free; this work will usually involve helping an individual to reflect on their own hopes and needs, to create a plan for meeting those hopes and needs, and then to put that plan into practice
5. To support and facilitate mutual support groups for people who have become drug-free
6. To recruit and support peer-leaders for the activities and groups referred to in points (1), (2) and (5) above
7. To lead the organisation of Task Force ‘Recovery Events’ during Recovery Month every September, to be run collectively by Task Force-funded organisations
8. To promote and facilitate the participation of people who are drug-free in the structures and decision-making processes of the DLRCAT Local Drug and Alcohol Task Force and of other relevant local, regional and national bodies, and in local community activities in general
9. To undertake all of the duties set out above in close collaboration with other local workers (whether they are paid or voluntary) engaged in drug recovery-related work, and to promote and support joint working and co-ordination among these workers
10. To participate actively in the structures of the Dun Laoghaire Rathdown Local Drug and Alcohol Task Force
11. To work with other DLRCAT staff and volunteers to continuously develop and utilise a rigorous, transparent and service-user-centred system to monitor and evaluate the work of the organisation
12. To maintain up-to-date information on DLRCAT’s recovery activities on the organisation’s website
13. To retain and file satisfactory records of all work done, using DLRCAT’s agreed systems for this purpose, which include use of the Client Management System and HRB Link package
14. To take part in team meetings and other meetings as requested by the DLRCAT Manager
15. To participate fully in any ‘whole-team’ initiatives undertaken by DLRCAT staff
16. To undertake any other responsibilities and duties as may be reasonably assigned by the DLRCAT Manager, or the Board of DLRCAT.

**This job description is not intended to be an exhaustive list of duties and responsibilities and may be reviewed and adapted from time to time to reflect the needs of the service and the community.** |
| **Confidentiality** | In the course of her/his duties, the worker will have access to information concerning individuals and families in contact with local services. All such information must be treated in a strictly confidential way, as set out in the relevant policies of DLRCAT. |

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| **Candidate attributes and experience** |
| **Essential*** Excellent inter-personal skills
* Trained in CRA and MI
* Proven ability in supporting and developing recovery capital
* Excellent facilitation skills, and experience in the practice and theory of group work
* Wide knowledge of issues related to addiction and substance misuse
* Level 7 qualification in addiction studies, community work, social sciences, social care or health care
* Report-writing and IT skills
* Knowledge of, and commitment to, the principles of community development
* Ability and commitment to work creatively, flexibly and with initiative and drive
* Willingness and availability to do regular evening work and occasional weekend work.
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| **Desirable*** First-hand experience of substance misuse
* At least two years’ experience of paid or unpaid work in the field of substance misuse
* Addiction studies qualification at Level 5 or above (for candidates whose Level 7 qualification is not in addiction studies)
* Experience of, and commitment to, inter-agency working
* Knowledge of the Canal Communities area
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| **Note on the salary** | The annual salary range is €38,951 to €54,989 for a 35 hour week. Due to funding constraints, annual increments are not available currently, although it is hoped that this situation will be rectified. (The range is equivalent to for a 35-hour week). |
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*The* Dun Laoghaire Rathdown Community Addiction Team *CLG* *Is an equal opportunities employer.* |

***This post is funded by the Department of Health through the HSE***

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