**AOIBHNEAS RECRUITMENT CAMPAIGN**

Aoibhneas is a Domestic Abuse Support Agency working with Women and Children who are or have been affected by domestic abuse.

Aoibhneas provides a complete continuum of care within a service of excellence. A complete continuum of care arrangement provides for the access of women and children to supports at earliest intervention through provision of prevention and awareness raising programmes, community-based support, refuge accommodation, transitional accommodation, and post refuge/ transitional support.

**Relief Worker Position**

**Job Title:** Relief Worker

**Location:** Aoibhneas CLG

**Salary:** €17.52 per hour

**Contract:** Relief

**Summary:**

Aoibhneas is seeking a Relief Worker to join our Relief Panel to provide cover for annual leave, sick leave and training days for permanent staff members, including Keyworkers, Social Care Workers, Night Support Workers, Weekend Support Workers, Weekend Activity Workers and Court Accompaniment Worker who cover core and other day-time hours, night-time hours and weekend hours.

The right candidate will provide support and structured services to residents in the Refuge and Community setting, with an emphasis on progressing needs; ensure the safety and security of women and children resident in Aoibhneas and represent the work and ethos of Aoibhneas.

**Duties and Responsibilities**

* Provide emergency accommodation to Women and Children fleeing Domestic Violence.
* Welcome new residents with children and ensure that they are familiarised with house rules, practices, services and activities available.
* Ensure all safety and security protocols are observed and enforced.
* Ensure the provision of practical and emotional supports to all residents in Aoibhneas.
* Operate the 24-Hour Refuge Helpline.
* Make an initial assessment of a woman’s support needs via the refuge/ day caller/helpline service.
* Advise and assist women on legal, housing, social welfare, rights and entitlements.
* Provide information, advocacy and referrals to appropriate services.
* Discuss all the options available and advise women on how to access the relevant services.
* Accompany woman to Courts, Sexual Assault Units, solicitor appointments etc, when necessary.
* Meet the unique needs and interests of each woman as part of an agreed plan paying particular attention to her family circumstance.
* Provide ongoing emotional support to all women and children in crisis and to create opportunities for each woman to share their feelings about his/her home situation, their fears and anxieties.
* Create a friendly, safe, happy and caring environment for all women and children.
* To ensure a high level of cleanliness and hygiene is maintained throughout the Refuge and to encourage women to play their part effectively. To actively participate in the cleaning of the Refuge as necessary.
* To prepare rooms for re-allocation after a family/individual vacates their room.
* To liaise with other agencies in providing assistance and support to the women and children residing in the refuge and make referrals as necessary, where appropriate
* Maintain accurate and up to date records of all case files.
* Liaise with and inform the Social Care Leaders, on a regular basis, of issues arising from work.

**Skills, Knowledge and Experience**.

Essential

* Third Level Qualification at degree level in social science, social care or related field.
* A minimum of 1 year’s relevant work experience working in a social care setting with women/ families.
* Experience of key-working clients or individual casework.
* Excellent knowledge and understanding of domestic violence and issues affecting women and children experiencing domestic violence.
* Understanding and working knowledge of Domestic Violence Act/ Children’s First Legislation/ Child Care Act.

Desirable Criteria

* Flexibility/Adaptability
* Integrity
* Dependability
* Concern for others
* Independence
* Stress tolerance
* Initiative
* Self-Control
* Experience of inter-agency working

Relief Panel Workers will be required to accept a minimum number of shifts to remain on the panel.

Any interested applicants should forward their CV and a short covering letter stating their suitability for the role.

**Please email** [recruitment@aoibhneas.org](mailto:recruitment@aoibhneas.org) **by 5 pm on Friday 15th August, 2025. Virtual meetings can be facilitated.**

*All offers of employment with Aoibhneas are subject to Garda Vetting. Aoibhneas is an equal opportunities employer*. *A Panel may be formed out of this recruitment process.*