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| A logo with text on it  AI-generated content may be incorrect. | **ESOL Tutor - Job Description** |
| **Title:** | ESOL Level 5 Tutor |
| **Work Schedule:** | 12 hours per week: Tuesday - Thursday |
| **Contract Type:** | Casual, Part-time |
| **Rate of Pay:** | €41.17 hourly |
| **Reporting:** | Education & Integration Manager |
| **Location:** | Spirasi, 213 North Circular Road, Phibsboro, Dublin 7 with hybrid working in accordance with Spirasi Hybrid working policy. |
| **Main Purpose of Role** | |
| Spirasi is seeking to appoint a suitably qualified, passionate and dedicated person to deliver English for Seekers of Other Languages (ESOL) level 5 classes. The successful candidate will play a crucial role in providing high-quality QQI English language instruction to adult learners from a range of linguistic backgrounds, many of whom are in highly vulnerable situations. | |
| **Main Responsibilities** | |
| * Deliver four (4) hours English classes per day on Tuesdays, Wednesdays and Thursdays (two days online and one day onsite). * Responsible for developing and implementing effective lesson plans, creating a supportive learning environment, and assisting students in their language acquisition journey.   \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*   * **Facilitate 12 hours weekly English Language classes:** Design and deliver engaging and interactive lessons that cater to the specific language needs of adult learners at QQI Level 5, focusing on reading, writing, listening, and speaking skills. Utilize a variety of teaching methods and materials to ensure students' comprehension and progression. * **Curriculum Development**: Collaborate with other ESOL teachers and Coordinator to develop and update the ESOL QQI Level 5 curriculum, incorporating relevant learning objectives, assessment methods, and learning outcomes. * **Student Assessment:** Conduct regular assessments and evaluations to track students' progress, identify areas ofimprovement, and provide constructive feedback on their language development. * **Classroom Management:** Establish a positive and inclusive classroom environment that fosters active participation, mutual respect, and a passion for learning. * **Support and Guidance:** Provide ongoing support and guidance to students, addressing their individual needs and challenges in language acquisition and forwarding psychosocial needs to the Education Manager. * **Cultural Sensitivity:** Demonstrate cultural sensitivity and awareness in the classroom, promoting cross-cultural understanding and fostering an inclusive learning environment that celebrates diversity. * **Technology Integration:** Utilise educational technology and digital tools to enhance language learning experiences, making use of multimedia resources, language learning apps, and online platforms when appropriate. * **Professional Development:** Engage in continuous professional development activities to stay updated with the latest ESOL teaching methodologies, language assessment techniques, and advancements in the field of language education. * **Collaborative Approach:** Work closely with colleagues, academic staff, and administrative personnel to support Spirasi’s overall educational goals and contribute to a cohesive learning community. | |
| **Person Specification – Knowledge, Skills and Experience Required** | |
| **Essential criteria: Essential Qualifications & Accreditation**   * Recognised qualification in English Language Teaching (ELT) and experience of teaching adults from asylum seeking and migrant backgrounds across a range of language abilities. * A minimum of three years relevant teaching experience preferably in the not-for-profit/charity or community sector. * Proven track record in delivery and assessment of ESOL. * Excellent communication skills, written, verbal and numerical. * Appropriate interpersonal skills with the ability to build rapport with colleagues and students. * Experience in working in a multidisciplinary setting. * A suitable workspace for remote working. * Commitment to the mission and ethos of Spirasi.   **Additional Skills & Attributes**   * Possesses experience and understanding of cross-cultural work in education. * Proficient in IT (client management systems (CRM), Word, Excel, PowerPoint, Email). * Excellent self-care practices.   **Desirable criteria:**   * Knowledge of the Adult Education System in Ireland. * Third Level Qualification in relevant area. * Experience working with asylum seekers and refugees. * Experience using Salesforce. * Experience working with interpreters. * Knowledge of the international protection system in Ireland. * Ability to speak another language, e.g. Arabic, French. * Ability to keep professional boundaries and practice good self-care. * Excellent ability to represent, to advocate and to network. | |
| **Please note**   * This job description is not exhaustive; the post holder may be required to take on additional duties relevant to the role and contribute to its development. * Applicants with qualifications obtained outside the Republic of Ireland must provide evidence of validation by the Irish Department of Education at the time of application. * Garda clearance is a requirement for all Spirasi staff, both upon hiring and throughout employment. * Candidates must have the right to work in Ireland at the time of application and for the duration of employment. * Remote work requires a designated, single workspace in the home or an alternative office. * All personal data received will be processed in accordance with the Data Protection Acts 1988, 2003, and GDPR (2018) and used solely for recruitment and administrative purposes. * Spirasi is an equal opportunities employer. Recruitment decisions are based on merit, aligned with job and skill requirements. | |