**A logo for a youth service

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**POST:** Youth Diversion Worker

**EMPLOYED BY: Bradog Youth Service**

**REPORTS TO:** Project Leader

**MAIN ROLE:**

The Bradóg Youth Diversion Project is a specialized community-based initiative that primarily assists young people in Dublin's North West Inner City. Its main goal is to prevent young people from getting involved or further involved in anti-social or criminal behaviour. The project provides appropriate activities that promote personal, social, and professional development, as well as civic responsibility and long-term employability prospects. The project focuses on young people aged 12-17 years, referred by Juvenile Liasson Officers or other community stakeholders. It also works with 8-11-year-olds who are at risk of future offending through age-appropriate interventions.

**The Youth Diversion worker, in collaboration with the Bradog Youth Diversion Project team, will be responsible for the following duties:**

* Assessing and addressing the needs of young people at risk of offending or re-offending.
* Building positive relationships with young people on a one-to-one basis.
* Processing referrals, conducting individual risk assessments, and developing case management plans for young people.
* Planning, developing, and delivering programmes, to young people.
* Collaborating with other services to design and implement programmes for young people within the community.
* Seeking the support of parents, family members, community groups and other professionals.
* Attending and participating in all meetings deemed necessary by the Project Leader.
* Preparing written reports for management, committees, and funders, as required.
* Adhering to efficient office procedures in compliance with the Data Protection Act, including keeping records on the client management software.
* Completing and submitting any standard clerical procedures, such as expenses, quarterly performance reports, and the annual plan, accurately and on time.
* Participating in relevant and appropriate in-service training for the role.
* Ensuring compliance with Bradóg policies, procedures, guidelines, and best practices.
* Performing any other duties requested by the Project Leader and management.

**PLEASE NOTE:**

***The nature of this post requires the holder is flexible in working hours to cover the operational times of the service and the centre on a rota basis. This will involve scheduled evening and regular weekend work and residentials throughout the year.***