**GTM Peer led PHC Programme Coordinator**

**Person Specification**

# Post: Coordinator for GTM Peer led Primary Health Care Programme - Southeast Galway

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| **Factors** | **Essential** |
| Qualifications | * **Appropriate third level qualification in Community Development, Health Promotion, Applied Social Sciences and or ability to demonstrate life experience (at least 5 years) re Community Work practice in the absence of formal qualifications. (the candidate will be asked for evidence of all training and awards received during this time. A very high standard of educational attainment is a requirement. Level 6 or higher)** * **Demonstratable Computer skills – Microsoft, Excel, Outlook , databases, Teams, zoom, powerpoint.** |
| Work Experience | * **Minimum of 5 years’ experience as a community worker or equivalent** * **Project Coordination and management of staff at least 3 years** * **Experience of working with disadvantaged and groups that are marginalised.** * **Delivery of training and group work skills** |
| **Knowledge** | **Knowledge of :**   * **Social determinants of health and wellbeing** * **Inequality and discrimination** * **Community development methodologies, principles & practices** * **Rights Based Approaches** * **Anti-racist and anti-oppressive approach to practice** * **Current Traveller Policy Developments** * **An understanding of Travellers culture and way of life** * **Participation and Practice of Rights** * **Grassroots organising and collective action** |
| **Core competencies** | * **Resource management and Co-ordination skills including staff management and supervision.** * **High level of skills in IT including social media and database management** * **Policy, Research and Report writing skills** * **Media skills including the writing of press releases.** * **Proactive forward planning approach +organisational and administration skills** * **Training/ and presentation skills** * **Facilitation and group work skills and delivery** * **High level of motivation, communication, leadership, and interpersonal skills** * **Ability to work on own initiative and as part of a team** |
| **Other requirements of post** | * **Full driving license and access to a car** * **Understanding of corporate responsibilities** * **Flexibility reworking times. evenings and occasional weekend work** |
| **Working Hours** | **Fulltime position** |