**GTM Peer led PHC Programme Coordinator**

**Person Specification**

# Post: Coordinator for GTM Peer led Primary Health Care Programme - Southeast Galway

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| **Factors** | **Essential** |
| Qualifications | * **Appropriate third level qualification in Community Development, Health Promotion, Applied Social Sciences and or ability to demonstrate life experience (at least 5 years) re Community Work practice in the absence of formal qualifications. (the candidate will be asked for evidence of all training and awards received during this time. A very high standard of educational attainment is a requirement. Level 6 or higher)**
* **Demonstratable Computer skills – Microsoft, Excel, Outlook , databases, Teams, zoom, powerpoint.**
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| Work Experience | * **Minimum of 5 years’ experience as a community worker or equivalent**
* **Project Coordination and management of staff at least 3 years**
* **Experience of working with disadvantaged and groups that are marginalised.**
* **Delivery of training and group work skills**
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| **Knowledge** | **Knowledge of :*** **Social determinants of health and wellbeing**
* **Inequality and discrimination**
* **Community development methodologies, principles & practices**
* **Rights Based Approaches**
* **Anti-racist and anti-oppressive approach to practice**
* **Current Traveller Policy Developments**
* **An understanding of Travellers culture and way of life**
* **Participation and Practice of Rights**
* **Grassroots organising and collective action**
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| **Core competencies** | * **Resource management and Co-ordination skills including staff management and supervision.**
* **High level of skills in IT including social media and database management**
* **Policy, Research and Report writing skills**
* **Media skills including the writing of press releases.**
* **Proactive forward planning approach +organisational and administration skills**
* **Training/ and presentation skills**
* **Facilitation and group work skills and delivery**
* **High level of motivation, communication, leadership, and interpersonal skills**
* **Ability to work on own initiative and as part of a team**
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| **Other requirements of post** | * **Full driving license and access to a car**
* **Understanding of corporate responsibilities**
* **Flexibility reworking times. evenings and occasional weekend work**
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| **Working Hours** | **Fulltime position**  |