

## **Case Worker (Part-Time)**

### **Outreach and Community Services**

#### **Job Description and Person Specification**

**Location: Naas** (please note some work at our Refuge site, safe home sites and travel throughout County Kildare is required for Outreach purposes).

Salary: €20,707 per annum (€38,825 pro rata).

**Contract: Part-time (20 hours per week)**

Contract Duration: 12-month fixed-term contract (renewable subject to funding), including a 6-month probationary period

Annual Leave: 100 hours per annum (25 days pro rata)

**Benefits:**

- 7% employer pension contribution
- Access to Employee Assistance Programme (EAP)
- Sick Leave Scheme
- Additional day birthday leave after 12 months' service
- Access to Maternity Pay Scheme after 2 years' service
- Great training and development opportunities

**Job Summary**

The Case Worker will play a key role in Teach Tearmainn's Outreach and Community Services Team, delivering direct, trauma-informed support to women experiencing domestic abuse. The role includes one-to-one client work, advocacy, facilitation of evidence-based group programmes, helpline support, and participation in community education and engagement initiatives. The post holder will work collaboratively with colleagues and partner agencies to deliver safe, client-centred services across County Kildare.

---

## **Key Responsibilities**

### **1. Outreach Support Services**

- Provide one to one psychoeducational support to women who have experienced domestic violence and abuse
- Provide practical and emotional support to women in person and on the phone.
- Assist women to remain safely in their homes (if that is what they wish to do) including through tailored safety planning.
- Deliver structured, client-led one-to-one support sessions.
- Provide post-refuge support women, you will also be required to provide support to service users in our Safe Home service.
- Organise and facilitate Outreach clinics (drop-in and appointment-based) and identify and establish additional outreach clinics in areas with low access to services to engage harder-to-reach women.
- Operate the outreach helpline and provide support and information to callers.
- Liaise with internal teams (Refuge, Childcare, Court Accompaniment) for coordinated family support.
- Facilitate structured group programmes, including:
  - Own My Life – a trauma-informed recovery programme for survivors
  - TLC Kidz – a recovery group for mothers and children
  - Healthy Relationship workshops in schools
- Deliver Purple Hand Bystander Training to schools, youth groups, community groups, and professionals.
- Attend child protection case conferences and contribute to multi-agency case planning where relevant.
- Attend supervision and team meetings regularly.

---

### **2. Information, Advice and Advocacy**



- Provide clear and accessible information on legal rights, housing, social welfare, health, and entitlements.
  - Advocate for women with agencies and service providers, promoting their rights and needs.
  - Make referrals to appropriate support services and follow up to ensure successful access.
  - Provide court accompaniment and support, including preparation and debriefing, when required if the Court Accompaniment Liaison Officer is unavailable.
  - Attend court hearings and provide testimony when necessary.
- 

### **3. Community Engagement & Education**

- Represent Teach Tearmainn at local events, interagency meetings, community forums, and awareness days.
  - Develop referral pathways and educate local services on safe and effective referral to Teach Tearmainn.
  - Build and maintain strong working relationships with Gardaí, social services, housing authorities, GPs, schools, family resource centres, women's groups, and other agencies.
  - Facilitate awareness-raising workshops for young people, professionals, and community groups using a trauma-informed, empowerment-based lens.
  - Promote understanding of domestic violence and effective responses through the Recognise, Respond, Refer framework.
- 

### **4. Administration and Teamwork**

- Record all client contact, interventions, referrals, and follow-up actions on Salesforce, our secure CRM system, ensuring timeliness, accuracy, and confidentiality.
- Maintain clear, structured, and GDPR-compliant case files and update client support plans regularly.

- Input service data for monitoring and reporting.
  - Liaise with the Outreach Services Team Leader/Coordinator to identify trends, concerns, or gaps in service.
  - Participate in reflective practice, service reviews, evaluations, and audits.
  - Uphold the values and ethos of Teach Tearmainn in all interactions, internal and external.
  - Ensure full compliance with policies on confidentiality, safeguarding, child protection, and data protection.
  - Work collaboratively across the organisation to contribute to a holistic, coordinated support service.
- 

## **Person Specification**

### **Essential Criteria**

- Third-level qualification in Social Science, Community Work, Social Care, or a related discipline (Minimum degree level 7)
- Minimum 3 years' relevant experience working in domestic violence, social care, or community services
- Experience in casework/key-working, including needs and risk assessment and safety planning
- Strong knowledge and understanding of domestic violence and its impact on women and children
- Experience in group facilitation and programme delivery
- Strong interpersonal, facilitation, and written communication skills
- Full clean Irish driving licence and access to a vehicle is essential
- High level of professionalism, confidentiality, and empathy

### **Desirable Attributes**

- Experience in trauma-informed or empowerment-based practice
- Knowledge of current child protection legislation and procedures



- Demonstrated experience in interagency collaboration and joint working
  - Personal qualities including:
    - Flexibility and adaptability
    - Integrity and dependability
    - Initiative and self-motivation
    - Concern for others and non-judgemental approach
    - Emotional resilience and good self-care
    - Commitment to equality, social justice and human rights
- 

### **Application Process**

Please submit your completed application form to:

**recruitment@teachtearmainn.ie**

**Only shortlisted candidates will be contacted.**

**All offers of employment are subject to Garda Vetting and satisfactory references.**