|  |
| --- |
| Personal Details |
| Name: |  |
| Current Job Title |  |
| Home Address |  |
| Mobile Number: |  |
| Email Address: |  |

|  |
| --- |
| Educational/Other Qualifications |
| **Qualifications** | **From/To:** | **College/Institute** | **Award**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Summary of Work Experience** |
| **Dates** | **Organisation** | **Job Title** | **Principle Duties** | **Reason for Leaving** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |
| --- |
| Key Areas of Responsibility |
| Early Years Provider Supports | Please describe your experience in the area of ***EY Service Supports*** (75 words max.) |
| Early Years Quality Framework | Please describe your experience in the area of ***EY Quality Framework*** (75 words max.) |
| National Early Years Funding Programmes | Please describe your experience in the area of ***EY Funding Programmes*** (75 words max.) |
| Early Years Regulations, Policies & Inspections | Please describe your experience in the area of ***EY Regulations, Policies & Inspections*** (75 words max.) |
| Training Development & Delivery | Please describe your experience in the area of ***Training Development & Delivery*** (75 words max.) |
| Sustainability and Management Supports | Please describe your experience in the area of ***Sustainability & Management Supports*** (75 words max.) |
| Data Management | Please describe your experience of ***data collation and report writing*** (75 words max) |

|  |
| --- |
| *Relevant Skills and Experience**In the spaces provided below, briefly describe your skills and experiences in relation to the following critical competencies for the role:* |
| Presentation/ facilitation skills/ Mentoring |  |
| Team work |  |
| Customer service & support |  |
| IT Skills |  |
| Problem solving and decision making |  |

|  |
| --- |
| *Please outline below any further experience required for the role (as outlined in the job description and person specification):* |
|  |

|  |
| --- |
| Additional information: |
| *Please state your reason for applying for this position?* |  |
| *If Appointed, when could you commence employment?* |  |
| *Have you a full & clean driving licence?* | ***Yes******No*** |

|  |
| --- |
| References:Please give the names and addresses of two people whom we may contact for a confidential assessment of your suitability for this job, preferably two previous employers including your most recent employer. |
| **Name** |  | **Name** |  |
| *Job Title/Organisation* |  | *Job Title/Organisation* |  |
| *Phone Number* |  | *Phone Number* |  |
| *Email Address* |  | *Email Address* |  |
| ***Do we have permission to contact this person?*** | *Yes**No* | ***Do we have permission to contact this person?*** | *Yes**No* |

|  |
| --- |
| Please submit to:Caroline O’Connor HearneOperational Team LeadEmail: caroline@southdublinchildcare.ieBy 5pm on the 1st July 2025. |