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| Personal Details | |
| Name: |  |
| Current Job Title |  |
| Home Address |  |
| Mobile Number: |  |
| Email Address: |  |

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| Educational/Other Qualifications | | | |
| **Qualifications** | **From/To:** | **College/Institute** | **Award** |
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| **Summary of Work Experience** | | | | |
| **Dates** | **Organisation** | **Job Title** | **Principle Duties** | **Reason for Leaving** |
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| Key Areas of Responsibility | |
| Early Years Provider Supports | Please describe your experience in the area of ***EY Service Supports*** (75 words max.) |
| Early Years Quality Framework | Please describe your experience in the area of ***EY Quality Framework*** (75 words max.) |
| National Early Years Funding Programmes | Please describe your experience in the area of ***EY Funding Programmes*** (75 words max.) |
| Early Years Regulations, Policies & Inspections | Please describe your experience in the area of ***EY Regulations, Policies & Inspections*** (75 words max.) |
| Training Development & Delivery | Please describe your experience in the area of ***Training Development & Delivery*** (75 words max.) |
| Sustainability and Management Supports | Please describe your experience in the area of ***Sustainability & Management Supports*** (75 words max.) |
| Data Management | Please describe your experience of ***data collation and report writing*** (75 words max) |

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| *Relevant Skills and Experience*  *In the spaces provided below, briefly describe your skills and experiences in relation to the following critical competencies for the role:* | |
| Presentation/ facilitation skills/ Mentoring |  |
| Team work |  |
| Customer service & support |  |
| IT Skills |  |
| Problem solving and decision making |  |

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| *Please outline below any further experience required for the role (as outlined in the job description and person specification):* |
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| Additional information: | |
| *Please state your reason for applying for this position?* |  |
| *If Appointed, when could you commence employment?* |  |
| *Have you a full & clean driving licence?* | ***Yes***  ***No*** |

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| References:  Please give the names and addresses of two people whom we may contact for a confidential assessment of your suitability for this job, preferably two previous employers including your most recent employer. | | | |
| **Name** |  | **Name** |  |
| *Job Title/Organisation* |  | *Job Title/Organisation* |  |
| *Phone Number* |  | *Phone Number* |  |
| *Email Address* |  | *Email Address* |  |
| ***Do we have permission to contact this person?*** | *Yes*  *No* | ***Do we have permission to contact this person?*** | *Yes*  *No* |

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| Please submit to:  Caroline O’Connor Hearne  Operational Team Lead  Email: [caroline@southdublinchildcare.ie](mailto:caroline@southdublinchildcare.ie)  By 5pm on the 1st July 2025. |