

**Night Support Worker**  
Job Description

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| <b>Job Title</b>       | <b>Night Support Worker</b>  |
| <b>Hours of Work</b>   | <b>40 hours a week (Monday to Sunday)</b>  |
| <b>Shift Pattern</b>   | <b>7 Night shifts per 14-day period, with two consecutive nights off each week</b>   |
| <b>Responsible To</b>  | <b>Service Manager</b>   |
| <b>Responsible For</b> | <ul style="list-style-type: none"> <li>• <b>Delivery of direct support services to women in Sonas Refuges</b></li> <li>• <b>Ensuring best practice in the delivery of services</b></li> <li>• <b>Ensuring the needs of clients and their children are central to the work of the service.</b></li> </ul> |
| <b>Location</b>        | <b>Dublin 4</b>  |

**Main Duties**

- To ensure that the needs of clients are central to the work of the organisation.
- To work to all Sonas Domestic Violence Charity services practices (quality standards), policies and procedures to ensure the delivery of quality, effective and safe services to clients.
- To carry out needs assessments, risk assessments and develop safety plans/ support plans to address these needs through the use of relevant Sonas tools.
- Ensure progression of clients' support plan through case management approach.
- To make referrals or support clients in making self-referrals as necessary.
- To advocate for clients when appropriate and by agreement.
- To provide support to clients around safety issues, legal matters in relation to domestic abuse, court accompaniment and housing as appropriate
- To teamwork with the Children's Support team and other team members to ensure that women and children are provided with an integrated domestic violence service.
- To maintain all records and files according to the agreed standard and prepare reports as required.
- To adhere to Sonas and Tusla policies on child protection.
- To keep informed of developments in the area of domestic violence including new methods of work, changes in policy, legalisation, additional supports etc.
- To liaise effectively with other statutory and voluntary bodies.

**Requirements**

- Relevant degree, preferably Social Care or equivalent
- **Minimum of 2 years** relevant experience to include a **minimum of 2 years post qualification experience**
- Experience of **key working vulnerable client's essential**
- A clear understanding of Domestic Violence, child protection and welfare issues, risk and safety issues.
- Excellent interpersonal and communication skills
- Strong IT skills, comfortable using databases

- Knowledgeable on legal, housing and social welfare issues (particularly in relation to family law and domestic violence orders)
- Ability to work effectively as part of a team and on own initiative
- Have a flexible approach to the work in response to organisational change, development and review of best practice
- Committed to effective, professional practice

Desirable

- Experience of working with women and children affected by Domestic Violence.
- Experience of working with Salesforce or other databases

The above Job Description is a guide to the general range of duties, is neither definitive nor restrictive, and will be subject to periodic review.