**Childcare Practitioner (Preschool and Afterschool’s Services)**

**Job Title:** Childcare Practitioner (Preschool and Afterschool’s Services)

**Name of Employer:** Croom Family Resource Centre, Croom, Co. Limerick

**Responsible To:** Clever Clog’s Childcare Services - Childcare Manager

## **Job Purpose** The main priority of the Childcare Practitioner is to be actively involved with the children in the Preschool and Afterschool service daily.

The Childcare Practitioner will support a high-quality Preschool and Afterschool Service that provides a safe and nurturing environment and promotes the holistic needs of each child attending the service

## **Hours of Work**: Monday to Friday 12pm – 1pm Preschool, 1.30pm – 5.30pm Afterschool

## (25 hours per week)

## Open 38 weeks of the year (Term-Time)

A six-month probation period will apply

Annual Leave to be taken during service closure

**Salary:** Point 1 Croom FRC Childcare Practitioner Salary Scale (€13.65 per hour)

**Key Responsibilities / Duties:**

* Support the daily implementation of the preschool service from 12pm to 1pm.
* Support the preparation of the Afterschool’s service daily (set-up, snack preparations etc)
* Support the serving of snacks
* Supervise and support the Afterschool’s Service children to complete homework
* Support the planning and implementation of indoor and outdoor activities in response to the children’s interests and the center’s schedule of activities (including sports, games, stem, art, etc)
* To use positive strategies in supporting children through challenging behaviour
* Meet and greet parents in a positive and friendly manner each day
* Inform parents on any events they can contribute to or participate in
* Maintain accurate attendance records on the children, in addition to other regulatory records
* Ensure the welfare of all children attending the service is of paramount importance and that their development and well-being on every level is catered for
* Be familiar with and implement all childcare policies and procedures.
* Implement Child Protection Policy, reporting immediately any and every aspect of concern to the Designated Liaison Person
* Ensure that health, hygiene, and safety requirements are always maintained
* Be responsible for cleanliness of the Afterschool’s area
* Ensure that all equipment and resource materials are properly maintained and cleaned on a regular basis (indoors & outdoors)
* Share responsibility for upkeep and cleaning of areas of general use (indoors & outdoors)
* The Childcare Practitioner will be expected to always observe confidentiality in relation to the business of the Family Resource Centre

**Person Specification**

* Sincere and genuine love of children
* Good organisational skills
* Excellent interpersonal and communication skills
* Flexibility
* Team player
* Professionalism

**Essential (E), Desirable (D)**

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| **Qualifications** | * QQI Level 5 in Early Years Education (E) * Willingness to participate in Professional Development e.g., Child-safeguarding, Manual Handling, Fire Safety(E) |
| **Experience** | * Relevant experience of working directly with preschool and school age children (D) |

The position is subject to the completion of a satisfactory Garda Vetting process & References

The work of Clever Clogs Childcare Service is by its nature, flexible and likely to change. Therefore, this Job Description will be reviewed regularly and may be amended in line with the needs / demands of the work.