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| **Criterion** | **Requirement** | **Essential / Desirable** |
| **Qualifications** | * A third level qualification in a relevant field such as Project Management, Business Administration, Public Administration, or a related discipline.
 | Essential |
| **Experience** | * Proven experience in coordination, management and completion of complex projects of significant value.
* Experience in budget management and financial reporting.
* Experience in working with multiple stakeholders, including government agencies, funding bodies, and community organisations.
 | Essential |
| **Knowledge** | * Understanding of cross-border development issues and regional needs.
* Knowledge of governance and compliance standards in project management.
 | Essential |
| **Skills & Capabilities** | * Project management skills, including planning, execution, and monitoring.
* Detail oriented, with a focus on accountability for accuracy and sufficiency of information.
* Good time management skills: able to manage multiple projects simultaneously.
* Excellent communication skills, both written and verbal, with the ability to prepare reports and presentations tailored to the audience.

**Ability to:*** Interpret and analyse statistical data to inform reporting; support research findings; and prepare business cases.
* Collaborate effectively with a diverse stakeholder group
* Lead, manage and motivate groups of people / project partners in working towards a common aim
* Develop innovative solutions / proposals to address regional challenges
* Identify and overcome project development and delivery challenges
 | Essential |