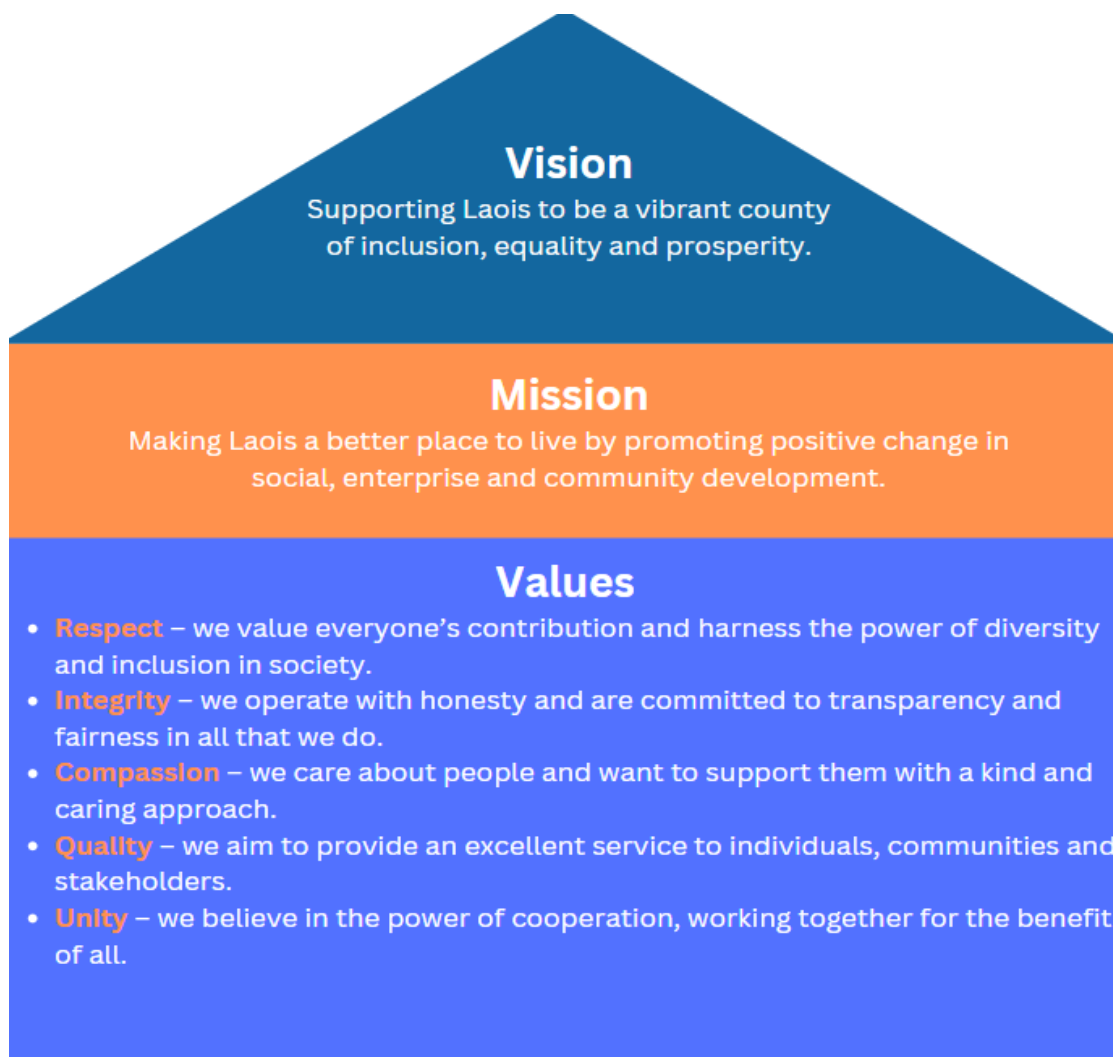


Invitation to tender for the development of a company Strategic Plan

Background

Laois Community & Enterprise Development CLG (t/a Laois Partnership Company) was incorporated in February 2008. It was formed following a merger between a number of smaller entities. It is a company limited by guarantee and a registered charity.

Laois Partnership Company (LPC) is the local development company for Co Laois. It is one of 49 local development companies around the Country, whose aim is to use available funding, through Government, EU and other sources, to enhance the communities across each County. To put it simply the overall aim of what we do is to make Laois a better place to live for all. The work involves focusing on social inclusion, rural development, enterprise and social enterprise and community development. We also have a remit to support environment and climate action. We run a number of different programmes and groups, as well as two childcare facilities and a low-cost repair service for Elderly people.



Tender Requirements

The successful tender will be expected to consult with a range of stakeholders including the Board of Directors and Board Subcommittees; Employees; Funders; Local Agencies and most importantly those who use our supports. Consultation will inform the development of a five year Strategic Plan for the Company.

The process will review the Mission, Vision and Values of the Company and set out the future direction and goals for the coming five years within the context of National Policy and local strategic initiatives.

Tender proposals should include:

1. Contact name and business name of the proposer.
2. Relevant skills, qualifications and expertise of the individuals who propose to carry out the work required including experience of undertaking similar pieces or work.
3. At least two referees, from similar organisations.
4. Outline of the methodology for the development of the strategic plan.
5. Full costs for the completion of the strategic planning process with a breakdown of number of days required, daily rates for each individual and any other associated costs.

Anticipated Timeframe

- May 2025 – appointment of successful tender applicant
- Conclusion of the process to be agreed with the successful tender applicant, but no later than December 2025.

Qualification and Requirements

Consultants wishing to be considered must demonstrate the following:

- Proven track record of completing similar projects
- A strong understanding of local development
- knowledge of government policy and the community, voluntary & statutory sectors,
- knowledge of data protection legislation and necessary requirements,
- ability to write and present complex information in a creative, clear, concise, and accessible format within budget and a specified timeframe.

Proposal should not exceed €14,000

The successful applicant will be asked to provide a current Tax Clearance Certificate and Professional Indemnity Insurance at contract stage.

The issue of the request for tender does not imply that the lowest costed tender or that any tender will be successful.

Selection and Award Criteria

Assessment of tenders will be based on a score of 100 (max) and will be divided as follows:

Structure and quality of the proposal	20
Relevant skills, experience and qualifications	25
Methodology and approach	30
Tender price and value for money	25
Total	100

Ownership of Documents and Copyright

All information gathered during this tender process, the planning process, and the final report, will remain the property of Laois Partnership Company.

Submission Details

Tender proposals should be submitted by email only to chairperson@laoispartnership.ie no later than **Wednesday 7th May 2025 @ 5pm.**

Late submissions will not be accepted.