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| **APPLICATION FOR POST OF:** Part-Time Nurse |

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| **PERSONAL DETAILS** |
| Name: |
| Address: |
| Telephone Contact Number(s): |
| E-mail: Fax: |

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| **REFERENCES** |
| Give details of two referees, including your current or most recent work placement, who would support your application |
| In the event of a job offer, would you be willing to give Ballinasloe Social Services your permission to contact the two referees for a reference?  Yes  No |
| **1. Current or most recent employment (Supervisor or Line Manager)** |
| Name: |
| Address: |
| Telephone No: |

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| **2. Second Reference** |
| Name: |
| Address: |
| Telephone No: |

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| **DECLARATION** (Please see Explanatory Note 3) |
| I certify that the information given in this application is accurate and complete to the best of my knowledge.  Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Please note that the signing of this application form indicates that you have read the job description and any other information issued by the Company and that you can comply with the requirements of the post. Any false statements could result in the application being declared invalid. |

### Education, Qualification and Training:

(Please give details of your education, qualifications and training to date

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| **Third Level** |  |  |  |
| **University/College attended** | **From (month/year)** | **To (month/year)** | **Qualification/Result** |
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| Second Level |  |  |  |
| School attended | From (month/year) | To (month/year) | Qualification/Result |
|  |  |  |  |

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| Additional Training/Skills |  |  |  |
| Awarding Body | From (month/year) | To (month/year) | Qualification/Result |
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### CAREER OVERVIEW

Please ensure your full career history is clearly outlined below (e.g. if you took a career break, spent time out of work, please include this information so there are **no gaps in your career history** from when you left full-time education to present date).

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| **From** | **To** | **Title** | **Employer** |
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**Detailed Career History - please begin by listing the most recent first.**

**Please use additional sheet at end of this form if required to add further details on previous employment**

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| **Job Title:** | |
| **Current Employer’s Name & Business:** | |
| **From (month/year):** | **To (month/year):** |
| Main Duties & Responsibilities: | |

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| --- | --- |
| **Job Title:** | |
| **Previous Employer’s Name & Business:** | |
| **From (month/year):** | **To (month/year):** |
| Main Duties & Responsibilities: | |
| Reason for leaving: | |

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| --- | --- |
| **Job Title:** | |
| **Previous Employer’s Name & Business:** | |
| **From (month/year):** | **To (month/year):** |
| Main Duties & Responsibilities: | |
| Reason(s) for leaving: | |

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| --- | --- |
| **Job Title:** | |
| **Previous Employer’s Name & Business:** | |
| **From (month/year):** | **To (month/year):** |
| Main Duties & Responsibilities: | |
| Reason(s) for leaving: | |

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| --- | --- | --- | --- | --- |
| **Job Title:** | | | | |
| **Employer’s Name:** | | | | |
| **From (00/00):** | | | | **To (00/00):** |
| Main Duties & Responsibilities: | | | | |
| Reason(s) for leaving: | | | | |
| **Gaps in Employment:**  Please account for any gaps in your employment, including any periods of unemployment, below | | | | |
| **From (month/year)** | **To (month/year)** | | **Reason(s)** | |
| **From (month/year)** | **To (month/year)** | **Reason(s)** | | |

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| **Any Relevant Voluntary Work** | |
| **Name of Organisation** | |
| **From (month/year):** | **To (month/year):** |
| Main Duties & Responsibilities: | |

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| **Additional Information**  Please answer all of the following questions. |

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| **To assist the evaluation of your suitability for the vacant position, please answer the following questions.** |
| Please outline, with examples, your 3 main strengths that you can bring to this position relevant to the job description and person specification |
| (a) |
| **(b)** |
| **(c)** |
| **Please state the main reason(s) why you are seeking this position** |
| **What notice is required in your current position** |
| **Additional Sheet ( to be completed if you wish to add additional relevant information to your application** |
| **Additional information (cont’d)** |