**Finglas Addiction Support Team (FAST)**

**Application Form**

*Entries on this form should be typewritten, if possible, or Block PRINTED in black ink. Please do not include certificates or copy exam results at this time, as these will be required only if successful at interview.*

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| **Post applied for:**  |

|  |  |
| --- | --- |
| **Full name:**  |  |
| **Home Address:** |  |
| **Mobile:** |  |
| **Email:** |  |
| **Do you hold a current driving Licence?** |  |
| **Do you have your own transport?** |  |

**Present Position, Main Duties and Responsibilities:**

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|  |

**Please provide full details of Education, Training and Employment history by attaching an up to date CV**

***Registration Details: (association/memberships)*:**

|  |  |  |
| --- | --- | --- |
| **Date of Registration** | **Name of Body or Association** | **Registration Number** |
|  |  |  |

**Eligibility for Position:**

Please state clearly, while considering the essential and desirable criteria in the job description, why you believe you qualify for the position (Max 500 words).

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**Relevant Experience for this Post:**

The knowledge, skills and experience required in order to carry out the responsibilities for this post are listed in the job description. In the following pages, please clearly outline how you believe you fulfil these competency requirements.

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| --- | --- |
| **Competency** | **Instructions:** Please describe a recent work example that demonstrates your competency level in the specified area in each of the sections below. Please restrict your response per section to 300 words. |
| 1. **Service User Engagement: working in a one to one capacity using appropriate evidence-based interventions and care plans.**
 |
| 1. **Group Programmes: planning, developing and evaluation of programmes**
 |
|  1. **Relationship-Building Skills: Experience of inter-agency/collaborative working with other community, voluntary and statutory agencies**
 |

**ICT Skills:**

|  |  |
| --- | --- |
| **Package** | Skill Level (Please tick to indicate skill level) |
| **None** | **Basic** | **Advanced** | **Expert** |
| **MS Word** |  |  |  |  |
| **MS Powerpoint** |  |  |  |  |
| **MS Excel** |  |  |  |  |
| **NDTRS LINK SYSTEM**  |  |  |  |  |
| **eCASS/Salesforce** |  |  |  |  |

**Referees:**

Please give the name, address and occupation of two referees to whom you are well known but not related, one of whom should be your most recent employer.

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Mobile:** |  |
| **Occupation:** |  |
| **Relationship to you:** |  |

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Mobile:** |  |
| **Occupation:** |  |
| **Relationship to you:** |  |

**The notice required by my current employer is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I certify that the information I have provided in this application form is accurate to the best of my knowledge and belief.

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please return to:** deborah@fastltd.ie **by 5pm Wednesday 1st May 2024**