

**Community Decarbonisation Worker**

Note. Please type your responses – hand written application forms will **not** be accepted. Please note that applicants will be short-listed for interview on the basis of information supplied on their applications. **Please do not send a cover letter or CV**.

Where did you see this position advertised? ……………………………….…..

If offered this position, when could you start? ………………………………..…..

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## Personal Details

Surname: …………….………….….... First Name: ……………….……………

Address: ……………………….……. Home Phone No.: ………………..…….

……………………….....…. Mobile No.: …………...……….…..…..

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Email Address: ……………….….....…………………..

With reference to the Job Description provided

1. **Please demonstrate that you have a relevant qualification or experience in the Environmental and/or Community and Voluntary Sector.**
2. **Demonstrate your ability to engage with a wide variety of stakeholders from diverse backgrounds and with different responsibilities.**
3. **Describe your experience managing projects from start to finish, including planning, organizing, and implementing tasks.**
4. **Demonstrate your experience working with and facilitating groups and individuals who are marginalised and culturally diverse**
5. **Demonstrate your experience of policy development and advocacy work**
6. **Demonstrate your experience with record keeping, administration and completing the required paperwork and consent for monitoring purposes**
7. **Please detail your proficiency with different computer packages as well as your experience using social media platforms**

# Employment History

Please start with your current/most recent employer and explain any absence from continuous employment.

1. Name and address of current/most recent employer:

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Post: ……………………………..……… Salary: ……..…………..……

Dates: from ……………..…….…...……. to …………………...…….…….

Describe role: ……………………………………..………………………. …………

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Main accomplishments/Key experiences:

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Reason for leaving: .……………………………………………………………….

Other relevant information

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2. Name and address of previous employer:

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Post: ……………………………..……… Salary: ……..…………..……

Dates: from ……………..…….…...……. to …………………...…….…….

Describe role: ……………………………………..………………………. …………

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Main accomplishments/Key experiences:

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Reason for leaving: .……………………………………………………………….

Please give details of other work, including voluntary work which you consider relevant:

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# Education

Please start with most recent first.

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| Course title | Institution | Dates | Result |
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| Content | | | |

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| Course title | Institution | Dates | Result |
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Other training or qualifications you consider relevant:

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## General Information

Do you speak English fluently? Yes 🞎 No 🞎

Do you speak Irish fluently? Yes 🞎 No 🞎

Do you have a current drivers license? Yes 🞎 No 🞎

Do you have a car which you can use for work? Yes 🞎 No 🞎

Are you willing to work out-of-hours,

for which you will get time off in-lieu? Yes 🞎 No 🞎

If you are a non-EU national, please provide details of permission to work in Ireland

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Please include any other information which you consider relevant.

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Please provide two referees, including phone contact number – one of whom should be your most recent employer. No referee will be contacted without your prior consent. Appointments are subject to satisfactory references.

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**IMPORTANT NOTES**

* Shortlisting will apply.
* Candidates attend for interview at their own expense.
* Please note that canvassing by, or on behalf of applicants, will disqualify them from the competition.
* For e-mail applications it is the time received not the time sent that is recognised.
* The information supplied in this form is held on the understanding of confidence, subject to the requirement of the Freedom of Information Act 1997 or other legal requirements.

I declare that the information given on this form is correct and can be treated as part of any contract of employment.

Signature: \_\_\_\_\_\_\_\_­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return to** [**vacancies@volunteergalway.ie**](mailto:vacancies@volunteergalway.ie) **by 5.00pm April 7th 2023**