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| **Position being applied for:**  | **Youth Support Worker – CSIF Steering and Sparring Programme** |

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| 1. **Applicants Details**
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| **Name** |  |
| **Address** |  |
| **Contact Details**  | **Home** |  |
| **Mobile**  |  |
| **Email** |  |
| **Employment Status** | Do You require a work permit to take up an offer of employment with this Company Yes [ ]  No [ ]  For the purposes of work permits and visa applications, are you a member of an EU Member State?  Yes [ ]  No [ ]  If your answer is No, please outline whether you will require a: Work Visa [ ]  an Entry Visa [ ]   |

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| 1. **EDUCATION**
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Please complete all sections accurately and with as much detail as possible, including all education and qualifications you feel are relevant to this post. If currently in education, please include details

**Secondary Level Education:**

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| **School attended** | **From** | **To** | **Highest exam taken** | **Year completed**  |
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**Third Level Education:**

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| **Examining Body** | **Degree/Diploma/Certificate** | **Award Pass/ Honours** | **Year of Award** |
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| 1. **TRAINING**
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Please give details of all training completed relevant to this position

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| **Training Course**  | **Training Body** | **Competence gained**  | **Date of Completion**  |
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| 1. **COMPUTER COMPETENCE**
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| **Area of Competence** | **No Knowledge** | **Familiarity** | **Extensive Use in Work Situation** | **Qualification**  |
| Microsoft Office (Outlook, Word, Excel) | [ ]  | [ ]  | [ ]  |  |
| General computer competence | [ ]  | [ ]  | [ ]  |  |
| Other (Please specify any other IT experience and/or Computer Competence) |  |  |  |  |

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| 1. **DRIVING LICENCE**
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| **Do You hold a Driving licence?** Yes [ ]  No [ ]  Learner [ ]   |  | **Details of any endorsement(s):**  |

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| 1. **EMPLOYMENT RECORD**
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Starting from your current/most recent position, please complete all sections. Please highlight key duties/responsibilities and achievements for each post.

Please indicate period of notice required to be given if currently employed

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| 1. **Name of Employer**
 | **Address** |
|  |  |
| **Job Title** | **Full/Part Time Position**  |
|  |  |
| **Dates of Employment** |
| **From**  |  | **To**  |  |
| **Reporting to** |  |
| **Reason for Leaving/Changing** |  |
| **Salary** |  |
| **Notice Period Required** |  |
| **Key Duties/Responsibilities and Achievements**  |
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| --- | --- |
| 1. **Name of Employer**
 | **Address** |
|  |  |
| **Job Title** | **Full/Part Time Position**  |
|  |  |
| **Dates of Employment** |
| **From**  |  | **To**  |  |
| **Reporting to** |  |
| **Reason for Leaving/Changing** |  |
| **Salary** |  |
| **Key Duties/Responsibilities and Achievements** |
|  |
| 1. **Name of Employer**
 | **Address** |
|  |  |
| **Job Title** | **Full/Part time Position**  |
|  |  |
| **Dates of Employment** |
| **From**  |  | **To**  |  |
| **Reporting to** |  |
| **Reason for Leaving/Changing** |  |
| **Salary** |  |
| **Key Duties/Responsibilities and Achievements** |
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|  **7. VOLUNTEERING HISTORY/STUDENT PLACEMENTS** |

Please indicate if these post were full/part time and/or placement, employment scheme, or voluntary work.

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| **Name of Organisation** | **Address** |
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| **Role** | **Full or Part Time:- Placement, Employment Scheme, or Voluntary Work.** |
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| **Dates of Engagement**  |
| **From**  |  | **To**  |  |
| **Reason for Leaving/Changing** |  |
| **Key Duties/Responsibilities and Achievements** |
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| --- | --- |
| **Name of Organisation** | **Address** |
|  |  |
| **Role** | **Full or Part Time:- Placement, Employment Scheme, or Voluntary Work.** |
|  |  |
| **Dates of Engagement**  |
| **From**  |  | **To**  |  |
| **Reason for Leaving/Changing** |  |
| **Key Duties/Responsibilities and Achievements** |
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| 1. **EXPERIENCE AND SKILLS**
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| **Please demonstrate how your experience to date meets the criteria specific to this post as set out in the job description**  |
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| **Please demonstrate how the skills you have acquired through both paid and voluntary work make you a suitable candidate for the position advertised.**  |
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| **Please demonstrate your experience of engaging successfully with vulnerable or at risk young people in a youth work or similar setting. Please highlight the methodologies and principles applied.**  |
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| **Please give details of any others skills, experience and achievements that you feel support your application and suitability to this post.**  |
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| 1. **HOBBIES AND INTERESTS**
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| **Please give details of any hobbies or interests you may have** |
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| 1. **REFERENCES**
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Please provide details of three referees to include your current/most recent employer. Please note referees will only be contacted upon until approval from candidates.

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| **Name**  |  |
| **Organisation** |  |
| **Position**  |  |
| **Phone Number**  |  | **Email** |  |
| **What was the nature and duration of your professional relationship**  |
|  |
| **Name**  |  |
| **Organisation** |  |
| **Position**  |  |
| **Phone Number**  |  | **Email** |  |
| **What was the nature and duration of your professional relationship**  |
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| --- | --- |
| **Name**  |  |
| **Organisation** |  |
| **Position**  |  |
| **Phone Number**  |  | **Email** |  |
| **What was the nature and duration of your professional relationship**  |
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| **11 CONDITIONS** |

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| If you are successful in your application and are offered a position with Omeath District Development CLG, the offer may be conditional upon you:1. Successfully completing Garda Vetting clearance
2. Producing evidence to show that you are entitled to live and work in Ireland
3. Completion of 2 successful reference checks

Please note; * The onus is on candidates to clearly display eligibility for the role on the job application form.
* Canvassing will result in immediate disqualification
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| 1. **DECLARATION**
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I have reviewed the above information supplied to Omeath District Development CLG, and hereby certify that, to the best of my knowledge and belief, such information is true, complete and is not misleading in any form. I understand that any falsification, omission or misrepresentation of this application will be treated as serious misconduct and may result in the termination of my employment with the company in the event that I am successful in my application for employment with Omeath District Development CLG.

I understand that certain information hereby provided by me is personal data. By signing and returning this application, I consent to Omeath District Development CLG using the information about me, or third parties such as referees, relating to my application of future employment. I understand this information will be used solely in the recruitment process. I understand that if shortlisted for interview my information and personal data will be kept on file by Omeath District Development CLG for 2years.

**Signed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_