

## **Clúid Housing: Older Persons Service Housing Coordinator** <sup>[1]</sup>

**NOTE: This item has expired and will soon be unavailable for viewing.**

As Older Persons Service Housing Coordinator, you will manage a team of Older Persons Service Officers to provide excellent Core Housing Management and Older Persons Services. You will work with the Housing Manager to develop and grow the service.

**Role:** Older Persons Housing Services Coordinator

**Location:** Management area will cover the Northern older person's specialist housing developments and services - Most suitable office location to be agreed with candidate

**Reporting to:** Older Persons Services Housing Manager

**Responsible for:** Older Persons Service Officers, Support Worker, Community Employment Scheme Placements, Caretakers and Voluntary staff

**Salary:** €41,977.80 - €51,306.20 per annum

**Contract:** Permanent

The following is a description of the selection process;

**Application:** Applicants are short-listed on the basis of the information given on the application form. We cannot consider late applications. Please apply with application form only.

The closing date for receipt of applications is November 3rd 2017 by noon.

**Short-listing:** Only short-listed applicants will be contacted and this will be within one week of the closing date. Those selected for interview are asked to confirm attendance by telephone. We will try to accommodate any special requests for interview times from those who might be travelling some distance.

**Results:** Waiting period, the results of the interview will be given within one week of the interview. We may on occasion hold second interviews. You will be asked on your application for 2 referees one of whom must be a current employer (or most recent). These individuals will only be contacted in the event that we are considering offering you the post and with your knowledge.

Offer of employment to the successful candidate is conditional upon references and confirmation of qualifications. The Organisation requires confirmation of acceptance in writing before the process is completed.





**Return applications to:** [careers@cluid.ie](mailto:careers@cluid.ie) <sup>[2]</sup> OR HR Department, Clúid Housing Association, 159-161 Sheriff Street Upper Dublin 1

**Region:** Dublin

**Expiry date:** 03/11/2017

**Date** 26/10/17

**Entered/Updated:**

Attachment	Size
 <a href="#">Job description</a> <sup>[3]</sup>	1.14 MB
 <a href="#">Application form</a> <sup>[4]</sup>	185.34 KB
 <a href="#">About Cluid Housing</a> <sup>[5]</sup>	305.96 KB
 <a href="#">Staff benefits</a> <sup>[6]</sup>	265.51 KB

**Source URL (modified on 26/10/2017 - 13:42):** <https://www.activelink.ie/content/vacancies/interest-groups/33556>

### Links

[1] <https://www.activelink.ie/content/vacancies/interest-groups/33556>

[2] <mailto:careers@cluid.ie>

[3] [https://www.activelink.ie/sites/default/files/attach/notice\\_entry/33556/older\\_persons\\_housing\\_services\\_coordinator\\_jd\\_23102017.docx](https://www.activelink.ie/sites/default/files/attach/notice_entry/33556/older_persons_housing_services_coordinator_jd_23102017.docx)

[4] [https://www.activelink.ie/sites/default/files/attach/notice\\_entry/33556/job\\_application\\_form\\_october\\_2017.docx](https://www.activelink.ie/sites/default/files/attach/notice_entry/33556/job_application_form_october_2017.docx)

[5] [https://www.activelink.ie/sites/default/files/attach/notice\\_entry/33556/cluid\\_housing\\_oct\\_2017.pdf](https://www.activelink.ie/sites/default/files/attach/notice_entry/33556/cluid_housing_oct_2017.pdf)  
[6] [https://www.activelink.ie/sites/default/files/attach/notice\\_entry/33556/staff\\_benefits\\_2017.pdf](https://www.activelink.ie/sites/default/files/attach/notice_entry/33556/staff_benefits_2017.pdf)