

Co-operative Housing Ireland: Housing Officer ^[1]

Co-operative Housing Ireland is the national organisation representing, promoting and developing co-operative housing in Ireland since 1973. Since our foundation we have provided over 5,000 homes through home-ownership, shared ownership and social rented co-operatives. With our membership of democratically controlled local co-operatives, we continue to manage 2,000 homes across Ireland as well as providing a network of childcare services in our communities. Applications are invited for the following new positions:

Housing Officer (Full-Time) Ref: Dublin (Flexible Locations.)

We are seeking an experienced Housing Officer to join our housing management team serving co-operative housing members.

Based in the Dublin, the successful applicant will have the skills and capacity to assist in the delivery of quality housing management, administration, caretaking, repairs and maintenance services for designated estates.

Reporting to the Housing Services Manager and working with co-operative members the role necessitates excellent communication, IT, interpersonal and organisational skills and a full driving licence and use of a car.

How to apply

Interested candidates can access a detailed job description from our website www.cooperativehousing.ie ^[2] and clicking on the *Work With Us* section. The closing date for receipt of completed applications is **12 noon Friday November 10th 2017**.

Co-operative Housing Ireland is committed to a policy of equal opportunities and welcomes suitably qualified applicants from all sections of society

Region: Dublin

Expiry date: 10/11/2017

Date 25/10/17

Entered/Updated:

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|  Job description | 27.5 KB |
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Links

^[1] <https://www.activelink.ie/content/vacancies/interest-groups/33551>

^[2] <http://www.cooperativehousing.ie>

^[3] https://www.activelink.ie/sites/default/files/attach/notice_entry/33551/housing_officer_job_description__0.doc