

## **HAIL: Housing and Property Manager** <sup>[1]</sup>

**Job title:** Job Description - Housing and Property Manager

**Location:** Central Hotel Chambers, Dame Court, Dublin 2.

**Responsible/Reporting to:** CEO

**Job purpose:** Working as part of the Senior Management Team responsible for the Housing and Property functions with HAIL

**Salary Scale:** €56,450 to €75,919

**Job Information:** This post is a permanent full-time post. 35 hours per week - 9.00–5.00 Monday to Friday.

### **HAIL is an Approved Housing Body with over 320 properties in the Greater Dublin area**

HAIL's vision is to be the provider of choice for housing and support for people with mental health difficulties, enabling them to achieve and sustain independent living in the community by having secure, quality, affordable accommodation with appropriate support services tailored to their needs.

HAIL's mission is to provide housing and individually tailored support services to support tenants and clients, primarily those with mental health difficulties, to integrate and live independent lives in the community.

### **Job Purpose Summary**

The Housing and Property Manager will be responsible for the housing management and maintenance of HAIL's stock, including day to day repairs cyclical and planned maintenance and property functions in relation to the development programme.

Reporting to the CEO, the Housing and Property Manager will form part of HAIL's Senior Management Team.

They will be responsible for keeping the Management team up to date on all housing and property related matters.

**Job description attached below** and also [available here](#) <sup>[2]</sup>.

### **Recruitment Process**

Please send a cover letter and a detailed CV, referencing HAIL002, outlining your experience skills and suitability for the position for the attention of our HR Partner – [recruitment@adarehrm.ie](mailto:recruitment@adarehrm.ie) <sup>[3]</sup>

For queries relating to the role please contact Derek McKay in confidence – [recruitment@adarehrm.ie](mailto:recruitment@adarehrm.ie) <sup>[3]</sup> / (01) 561 3594

**Closing date for receipt of applications is 5pm, Friday 10th November 2017.**

HAIL is an Equal Opportunities Employer

**Region:** Dublin

**Expiry date:** 10/11/2017

**Date** 23/10/17

**Entered/Updated:**

Attachment	Size
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 <a href="#">Job description</a>	277.15 KB
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<sup>[4]</sup>

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**Source URL (modified on 23/10/2017 - 15:25):** <https://www.activelink.ie/content/vacancies/interest-groups/33497>

#### **Links**

<sup>[1]</sup> <https://www.activelink.ie/content/vacancies/interest-groups/33497>

<sup>[2]</sup> [http://www.hail.ie/\\_blog/Announcements/post/employment-vacancy-housing-and-property-manager/](http://www.hail.ie/_blog/Announcements/post/employment-vacancy-housing-and-property-manager/)

<sup>[3]</sup> <mailto:recruitment@adarehrm.ie>

<sup>[4]</sup> [https://www.activelink.ie/sites/default/files/attach/notice\\_entry/33497/housing\\_and\\_property\\_manager\\_job\\_description.pdf](https://www.activelink.ie/sites/default/files/attach/notice_entry/33497/housing_and_property_manager_job_description.pdf)