

## Foróige: Training Officer <sup>[1]</sup>



### TRAINING OFFICER, DUBLIN

Foróige is an independent, non-profit national voluntary youth organisation engaged in out-of-school youth development and education. The organisation aims to enable young people to involve themselves consciously and actively in their own development and the development of society. Foróige is an equal opportunity employer and is committed to a policy of Equality of Opportunity in its employment practices. Foróige now invite applications for the following position:

#### TRAINING OFFICER

Training, Learning and Development focuses on a systematic approach to training staff and volunteers, building a culture of learning and development that meets organisational needs and matches training given with implementation on the ground, followed up with an ongoing process of quality assurance.

The successful applicants will have the following **essential** requirements;

- Education to National Degree standard in relevant area
- A minimum of 2 years relevant work experience
- Access to car and full driving licence
- Significant experience and understanding of the design and provision of staff training
- Ability to facilitate the learning process
- Excellent team working skills
- Experience and understanding of training, programme and curriculum design

The Training officer will work a minimum of 35 hours per week and will be based in the Foróige Office, Park West, Dublin 12.

**Please view the individual job specs below for full details on all requirements.**

Applications for this vacancy should be made by way of *Foróige Application form only*.

The full job spec and Foróige application form can be downloaded from this page (see below) and are also available to download from the 'careers' section of our website [www.foroige.ie](http://www.foroige.ie) <sup>[2]</sup> or can be requested by emailing [hr@foroige.ie](mailto:hr@foroige.ie) <sup>[3]</sup>

Please note that all applications can only be accepted by way of Foróige Application Form

**Closing date for receipt of applications is 12.00pm FRIDAY 10<sup>th</sup> NOVEMBER 2017**



PLEASE NOTE: A panel may be formed from which future positions funded from a variety of sources may be filled.

**Region:** Dublin 12

**Expiry date:** 10/11/2017

**Date** 26/10/17

**Entered/Updated:**

Attachment	Size
 <a href="#">Job Specification</a> <sup>[4]</sup>	326.09 KB
 <a href="#">Foroige Application Form</a>	145.5 KB

<sup>[5]</sup>

**LINKS**

[1] <https://www.activelink.ie/content/vacancies/children-youth/33579>

[2] <http://www.foroige.ie>

[3] <mailto:hr@foroige.ie>

[4] [https://www.activelink.ie/sites/default/files/attach/notice\\_entry/33579/training\\_officer\\_training\\_learning\\_development\\_team\\_job\\_spec.pdf](https://www.activelink.ie/sites/default/files/attach/notice_entry/33579/training_officer_training_learning_development_team_job_spec.pdf)

[5] [https://www.activelink.ie/sites/default/files/attach/notice\\_entry/33579/foroige\\_job\\_application\\_form\\_2017.doc](https://www.activelink.ie/sites/default/files/attach/notice_entry/33579/foroige_job_application_form_2017.doc)