

Dublin Simon Community: Support Worker - Recovery (Fixed Term) (<https://www.activelink.ie/node/81070>)



Job Title: Support Worker

Job Purpose: To provide a low threshold community based, addiction treatment and relapse prevention programme, which supports individuals to address their addiction as a barrier to exiting homelessness.

Reports to: Recovery Service Manager

Location: Ellen Hall, Inchicore, Roylands, Tallaght

Contract Type: Fixed Term Contract (9 months)

Core Job Requirements

- To process referrals, admissions and discharges to all of the Recovery services as per referral and assessment procedure.
- To work in line with your individual score card to achieve the organisational strategy.
- To work with the team in the delivery of the “Recovery Model” of treatment through CBT and CRA
- To engage with and build a professional trusting relationship with clients treating them with dignity and respect in order to work within the values of Dublin Simon Community.
- To use PASS as per our SLAs
- To help develop and co-facilitate a wide range of groups scheduled in the Recovery programme.
- In conjunction with the Recovery service manager, maintain positive and mutually beneficial relationships with relevant external agencies in both the voluntary and statutory sector and to effectively liaise with a range of service providers both Voluntary and Statutory (referrals, mental health, occupational therapy and so on) in order to establish or improve services available to service users.
- To perform tasks related to the day to day running and maintenance of an effective recovery service such as Health and Safety checks, hygiene of the service, reporting any maintenance issues in the service and to ensure that a welcoming and friendly environment is maintained.
- To participate in a Care and case management model within DSC e.g. Attending Care and case team management meetings, assessments, assisting the key workers with their client’s care plan key working
- To assist clients to progress towards independent living, implementing, reviewing the support plan and updating on PASS.
- Carry out regular and accurate, urine/breath testing and room searches, to ensure unit is kept, drug and alcohol free.
- Offer support to clients around court dates and legal information
- To prepare reports, statistics and other information as required by Dublin Simon Community, to adhere to good record keeping guidelines and usage of the Dublin Link, Outcome Star System and Internal IT Systems and carry out administrative and financial procedures in accordance with organisation policies.
- To perform as a full team member supporting colleagues, participating in effective handovers and communicating promptly in order to ensure effective working relationships and to attend internal/ external meetings such as service user review, team meetings, working groups and planning days.
- Ensure clients are consulted and involved in the operation of the project as far as possible through the client groups in Dublin Simon Community.
- Ensure compliance with organisation policies to ensure consistent delivery of service and maintenance of quality standards in an alcohol and drug free environment.
- Participate in the organisational policy of support and supervision and performance review, contributing to the identification of own job related goals and training needs.
- Work closely with Recovery Project Workers, Addiction Aftercare teams and the addiction in reach HAT team to support

service users to achieve the goals set down in their support plan.

- To engage with clients regarding the implementation of their relapse prevention and life-skills plans.
- To assist Project Workers with the development and co-facilitation of all meaningful activity and social programme ensuring there are structured therapeutic days and weeks for all clients.
- To be a key participant in the induction and ongoing training of new staff, volunteers, Flexi, graduates, student placements and community employment participants.
- To ensure that a welcoming and friendly environment is maintained ensuring all rooms are prepared for service user arrival.
- Ensure compliance with organisation policies to ensure consistent delivery of service and maintenance of quality standards in an alcohol and drug free environment.

Requirements of all Dublin Simon staff

- Commitment to the purpose of Dublin Simon Community and to work within the values, policies and procedures of the organisation and in the context of current legislation and regulations
- To participate in regular supervision with your line manager
- To actively participate in team and staff meetings and service reviews/ evaluations and to contribute to the development of policy and practice with your area of work and within Dublin Simon as a whole
- To report any area of concern to your line manager in a timely manner
- To show reasonable flexibility in relation to hours of attendance to meet the needs of the work. Work during unsocial hours may be required.
- Have a flexible approach to the work in response to organisational change, development and review of best practice.
- Participate in and engage with a performance management programme.
- Identify training needs with your line manager and participate in training opportunities appropriate to the role
- To be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to the attention of your line manager or Health & Safety Representative
- To participate in the efficient flow of information within the organisation by sharing and seeking information as appropriate
- To undertake other duties as may be requested by the line manager from time to time
- To undertake your work in a manner that is friendly, flexible and informal.

Note: This Job Description will be reviewed and updated in line with the needs of the work.

Person Specification

Qualification

Essential

- Diploma level in one of the following disciplines: social work, social care, psychology, addiction studies, counselling, CRA, CBT

Desirable

- Certification or higher in addiction studies.

Knowledge

Essential

- Understanding of why people become homeless and the needs they have.
- An in-depth Knowledge of substance, behavioural and non substance Addictions
- Understanding of mental health and domestic violence issues.
- Knowledge of complex Trauma
- Knowledge of rights and entitlements of homeless persons.
- Knowledge of the Dublin Homelessness sector

Desirable

- Understanding of the needs of groups in the community related to alcohol or other addictions.
- Understanding of the key working and care planning process.
- Understanding of treatment approaches to alcohol addiction

- Understanding of the issues around alcohol misuse, related health issues and relapse prevention.

Experience

Essential

- 2 years paid employment in a relevant care setting with at least one-year experience in direct homelessness and addiction service provision.
- Experience of facilitating groups and/or workshops.
- Record keeping, report writing,
- Ability to assist with assessment, planned support, key working and advocacy with vulnerable people

Core Competencies

Essential

- Commitment to providing the highest levels of quality service.
- Respect for the dignity of others.
- Openness to change.
- Commitment to best practice and professional development.
- Good Communication
 - Oral and aural
 - Written
 - Computer
- Commitment to health & safety.

Effectiveness & Professional Practice

Essential

- Committed to effective Professional Practice.
- Planning and organising.
- Analysis & problem solving.
- Initiative and taking responsibility.

Working Together

Essential

- Leadership.
- Influencing and negotiating.
- Resilience and positive outlook.
- Effective team working.
- Developing external relationships.

<https://candidate.hr-manager.net/ApplicationForm/SinglePageApplicationForm.aspx?cid=1543&departmentId=18962&ProjectId=143911&MediaId=4620>

Application due date: 13/04/2021

For queries relating to this position please telephone (01) 635 4800

Region

Dublin

Date Entered/Updated

7th Apr, 2021

Expiry Date

13th Apr, 2021

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