

Pobal: Funder Liaison and Business Delivery Manager **(<https://www.activelink.ie/node/116520>)**



Role: Funder Liaison and Business Delivery Manager

Directorate: Funder Relationships and Business Development

Grade: 4

Reporting to: Head of Funder Relations Team

Role Purpose

We are looking for someone who is passionate about social inclusion with experience of programme design and account management to join our Funder Relationships team. The focus of the role will be to act as the first point of contact with new and existing customers, answer their queries and increase their satisfaction. We want someone who understands good practice regarding development of social inclusion programmes and can translate this to address our customers' needs and concerns as quickly as possible to development and maintain strong relationships and grow our business with government departments and agencies. We're looking for a dedicated and personable relationships manager to maintain positive relationships with our Funders and serve as our main point of contact. At times you will have the support of a Funder liaison Co-Ordinator (G3) in managing your workload.

The postholder will lead in developing proposals and bids for new work and their associated contracts (Programme specifications and Performance Delivery Agreements, PDAs). The postholder will be expected to work closely with colleagues across the Pobal operating system to ensure high quality services proposals are developed and delivered upon. The successful candidate will essentially act as project manager in getting agreement on what is to be delivered and contracted and will support the team to improve their project management practices. The postholder will generally be working with Principal Officers and Assistant Principal officers and their teams.

The ideal candidate will have a passion for helping others and a drive for providing exceptional customer service and have a great ability to multi-task and problem solve. Experience of working in the public service, a not for profit, charity or good knowledge of social inclusion landscape in Ireland would be an advantage.

Apply today and help us build meaningful, long-lasting relationships that move Pobal closer to achieving its vision and mission.

Please see Job Description and Person Specification attached below.

Selection Process

A shortlisting exercise will be employed. Eligible applications will be shortlisted according to how well the experience and skills as described by applicants match the needs of Pobal for this post. Those candidates whose applications, in the opinion of the review panel, appear best suited to the position will be short-listed for interview.

The complete job spec, application form and further information can be found on the Pobal website: [Pobal Job Vacancies \(https://www.candidatemanager.net/cm/p/pJobs.aspx?mid=CXAZCXY&sid=YYGTF\)](https://www.candidatemanager.net/cm/p/pJobs.aspx?mid=CXAZCXY&sid=YYGTF)

Deadline for application: July 11th, 2025

Pobal is an equal opportunities employer and welcomes suitably qualified applicants from all sections of society.

Region

Blended / Nationwide

Date Entered/Updated

30th Jun, 2025

Expiry Date

11th Jul, 2025

Attachment**Size**

Funder Relationships and Business Development G4 Funder Liaison and Business Delivery Manager Job Description.pdf

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KB

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