

## **Shannon's Hopeline: Barista/Administrator (Tus/CE Worker)** **(<https://www.activelink.ie/node/116306>)**



The mission of Shannon's Hopeline is to support and educate young people and their families in the Dublin Area on the importance of looking after their mental health. To prevent suicide and reduce stigma before problems become a crisis.

### **Services we provide:**

- Low-cost counselling service. We provide support for children and young people from age 4 to 25 years. We are an early intervention service helping with issues such as Anxiety, Bullying, depression, Bereavement and many more.
- Mental Wellness camp for Teens where we educate on fitness, nutrition and mental wellness tips.
- Gift of Hope when a client finishes their service with us.

For more information on Shannon's Hopeline please visit [www.shannonshopeline.ie](http://www.shannonshopeline.ie) (<https://www.shannonshopeline.ie>)

### **Barista, Tus Worker**

The role of the Barista is to prepare coffee and food in our new Social Enterprise coffee Dock and office administration if coffee shop is quiet.

### **Main Duties:**

- Preparing beverages, food and serving customers.
- Ensuring HACCP Protocols are followed and recorded.
- Ensuring excellent customer service.
- Good knowledge of charity history and services to provide information to customers.
- Accurately process payments (Cash, debit) and issue receipts.
- Maintain cleanliness at all times.
- Provide general administrative support in office (if coffee shop not busy)

### **Knowledge and skills required**

- Previous experience working as sales assistant (But not essential as training will be provided)
- Excellent verbal and written communication skills
- Excellent interpersonal skills

### **Training**

Barista training will be provided and other training you may feel you need.

### **Why should you join us?**

This is a great opportunity to get involved in mental health and receive great training. You will be part of an organisation working to develop strong and confident young people.

### **Eligibility**

To be eligible to participate in the Tus/CE scheme you must:

- Available 19.5 hrs a week and will run for 1 year
- Have been continuously unemployed for at least 12 months and “signing on” on a full-time basis; and
- Have been receiving a jobseeker’s payment (Jobseeker’s Benefit or Jobseeker’s Allowance) from the Department of Employment Affairs and Social Protection for at least 12 months; and
- Be currently receiving Jobseeker’s Allowance (JA)

## Location

81 The Coombe, Dublin 8. D08 YK66

CV should be sent to Lisa Kelleher at [lisa@shannonshopeline.ie](mailto:lisa@shannonshopeline.ie) (<mailto:lisa@shannonshopeline.ie>).

### Region

Dublin 8

### Date Entered/Updated

20th Jun, 2025

### Expiry Date

4th Jul, 2025

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**Source URL:** <https://www.activelink.ie/vacancies/community/116306-shannons-hopeline-baristaadministrator-tusce-worker>