

## **Léargas: Project Support Officer - Youth** **(<https://www.activelink.ie/node/116250>)**



### **Project Support Officer - Youth**

**POST:** Project Support Officer - Youth

**REPORTING TO:** Head of Youth, Sport, and European Solidarity Corps team

#### **JOB PURPOSE**

- To ensure successful implementation of projects and activities in Erasmus + and other programmes by:
- Demonstrating the significance and benefits of international collaboration.
- Assisting in the development of youth tailored project ideas to meet specific needs.
- Evaluating youth project progress to ensure effective implementation.
- Reviewing and enhancing reports on youth-focused initiatives.

**SALARY:** Léargas utilises civil service pay scales. Appointment refers to Executive Officer Grade and salary offer is at point 1: €37,544

**APPLICATION DEADLINE:** 5pm on 4th July 2025.

In-person interviews to take place in Dublin week commencing 14th July 2025

Léargas manages national and international exchange programmes in adult education and schools, vocational education and training, youth, sport and volunteering. These activities connect people in different communities and countries and bring an international dimension to the work of organisations across Ireland. We are the National Agency for Erasmus+ in Adult Education, School Education, VET, Sport, Youth, and the European Solidarity Corps (volunteering and solidarity). We have built a national and international reputation for effectively managing significant levels of funding to support international collaboration. We are a company limited by guarantee and a registered charity (CHY 8317).

We are delighted to announce an exciting opportunity for a passionate and motivated individual to join the Léargas team as Project Support Officer Youth. Reporting to the Head of Youth Sport and ESC team and guided by the Senior Officer, this dynamic role offers a unique chance to grow your career while making a real impact in the youth sector through European project development.

**Please see Job Description attached below.**

### **Application process**

Submit your CV and a concise letter of motivation (max 350 words) to [torecruit@leargas.ie](mailto:torecruit@leargas.ie) (<mailto:torecruit@leargas.ie>) by 5pm on 4th July 2025. In-person interviews to take place in Dublin week beginning 14th July 2025.

In your letter of motivation, using the Public Service Capability model for Executive Officer grade, please detail your experience under each listed competency, and demonstrate how these will support your delivery of objectives in this role.

A panel of successful candidates may be formed following interviews, and candidates placed on the panel may be considered for future vacancies. Should a work permit be required for employment in Ireland, candidates must bring this to Léargas' attention and obtain the necessary documentation

### **Working Conditions**

- **Location:** Dublin, with frequent travel within the specified regions targeted by this project as well as national and

international travel required. The role requires reliable access to public or private transport.

- **Hours:** 35 hours per week in a flexible work environment.
- **Hybrid Work Arrangement:** Combination of office, home, and on-site work.

#### Benefits

- Generous annual leave
- Defined contribution pension scheme
- Staff development and further education support
- Flexible working
- Paid sick leave scheme
- Death in service benefit
- Employee Assistance Programme

Léargas is an equal opportunities employer and welcomes applications from people with disabilities

#### Region

Dublin / Hybrid

#### Date Entered/Updated

17th Jun, 2025

#### Expiry Date

4th Jul, 2025

#### Attachment

[2025 June Project Support Officer Youth  
JD.pdf](#)

#### Size

279.75  
KB

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**Source URL:** <https://www.activelink.ie/vacancies/education-training/116250-leargas-project-support-officer-youth>