

## **Westmeath Community Development: Employment Officer** **(<https://www.activelink.ie/node/116210>)**



### **Vacancy: Employment Officer**

#### **[Fixed Term Contract]**

Westmeath Community Development [WCD] is seeking an Employment officer to provide a range of professional quality employability, labour market, educational and self-employment supports to SICAP target groups and job seekers.

#### **About the Role**

- Job Title: Employment Officer
- Location: WCD offices in Mullingar with hybrid working arrangements in place
- Contract: Fixed Term contract to 31.12.2026 [renewed subject to funding]
- Hours of Work: 35 hours per week [with flexibility to carry out duties in evenings and at weekends where necessary]
- Salary: Salary will commensurate with qualifications and experience
- Annual Leave: 25 days per annum

#### **Application Process**

- Completed Application Form only [CVs not accepted] emailed to Vanessa Moore, HR Manager [vmoore@westcd.ie](mailto:vmoore@westcd.ie) (<mailto:vmoore@westcd.ie>)
- Closing date Friday 4th July 2025 at 4pm
- Please reference application: EO25

#### **Selection Process**

- Shortlisting may apply
- Second round interviews may apply
- Reference checks will apply
- Garda Vetting may apply
- A panel may be created as a result of the recruitment process. Candidates will remain on the panel for a six-month period.

Westmeath Community Development is an Equal Opportunities Employer

Canvassing will disqualify



*The Social Inclusion and Community Activation Programme (SICAP) is co-funded by the Irish Government, through the Department of Rural and Community Development, and the European Social Fund Plus under the Employment, Inclusion, Skills and Training (EIST) Programme 2021 -2027.*

Mullingar, Co Westmeath / Hybrid

**Date Entered/Updated**

16th Jun, 2025

**Expiry Date**

4th Jul, 2025

Attachment	Size
<u>Job Description _Employment Officer.pdf</u>	244.22 KB
<u>Employment Application form.docx</u>	180.71 KB

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**Source URL:** <https://www.activelink.ie/vacancies/community/116210-westmeath-community-development-employment-officer>