

South Dublin County Childcare Committee: Development Officer **(<https://www.activelink.ie/node/116207>)**



Job Title: Development Officer (Maternity Leave Cover)– 35 hours

Join Our Team at South Dublin County Childcare Committee!

Are you passionate about making a positive impact on the quality development of childcare services? Would you thrive on providing support and guidance to childcare providers and parents? South Dublin County Childcare Committee (SDCCC) is seeking a dedicated Development Officer to play a crucial role in enhancing the accessibility, affordability, and quality of early years services in South Dublin County.

About South Dublin County Childcare Committee:

SDCCC, established in 2002, serves as a key driver in supporting the sustainable and quality development of the childcare infrastructure in South Dublin County. We work closely with early years' services, school-age childcare services, childminders, and parents to promote and improve the childcare landscape in the region. As the local agent for the Department of Children, Disability, and Equality (DCDE), SDCCC is committed to making a positive difference in the lives of children and families.

Primary Purpose of the Role:

As a Development Officer, you will have the exciting opportunity to support SDCCC in implementing our annual statement of work in collaboration with DECDIY. Your primary focus will be on facilitating the local support of childcare services in South Dublin County. By engaging with and providing services and support to childcare service providers, childminders, and parents, you will contribute to the overall improvement of the early years' sector.

Key Responsibilities:

Identify training needs within the early learning and care (ELC) and school-age childcare (SAC) services and develop customized training programs to enhance the quality-of-service provision.

Provide support to DECDIY, ELC and SAC providers, childminders, and potential service providers in the implementation of government childcare subsidies and grants, while also encouraging business development and sustainability.

Offer mentoring and guidance to existing and potential ELC and SAC providers, assisting them in maintaining quality provision and regulatory compliance.

Act as a knowledgeable resource, providing comprehensive advice and information on all aspects of the childcare sector to ELC and SAC providers, childminders, parent and toddler groups, parents, and local agencies within South Dublin.

Qualification Requirements:

Hold a nationally recognized Level 7/8 qualification in childcare/early years' education.

Desirable qualifications include certification to deliver training in Always Children First Child Protection Training and/or Equality and Diversity Framework Guidelines, National Siolta Aistear Initiative, and Siolta Quality Awareness Programme.

If you possess a genuine passion for improving early years' services, coupled with the necessary qualifications and desire to support the growth of childcare provision in South Dublin County, we would love to hear from you!

At the South Dublin County Childcare Committee, we're committed to the ongoing professional development of our team members and offer a supportive and dynamic work environment.

This position is a fixed-term contract until December 2025 covering maternity leave, with flexibility required for evening and weekend work (All contracts are subject to funding).

This role is aligned to Grade 5 of the Local Government Salary Scales.

Our current office is located in Clondalkin, Dublin, with hybrid working options available.

To apply, please request a SDCCC application form by email Please indicate "Development Officer Application" in the subject line.

SDCCC is an equal opportunity employer. We value diversity and are committed to creating an inclusive and supportive work environment for all employees.

To Apply: Please complete the SDCCC Development Officer application form and submit by email to SDCCC. Please indicate "Development Officer Application" in the subject line.

Application is by the **Application Form only**, which should be emailed to the Operational Team Lead at caroline@southdublinchildcare.ie (<mailto:caroline@southdublinchildcare.ie>)

Deadline for receipt of applications is 5pm on Tuesday, 1st of July 2025

Candidates will be short listed based on information supplied in their Application Form.

Provisional Interview Dates: 21st – 25th of July 2025



Region

Dublin 22 / Hybrid

Date Entered/Updated

16th Jun, 2025

Expiry Date

1st Jul, 2025

Attachment	Size
Development Officer Job Description.doc	315.5 KB
SDCCC DO - Application Form 2025.docx	267.84 KB

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