

Young Social Innovators: Office Manager with HR **(<https://www.activelink.ie/node/116098>)**



Job Title: Office Manager with HR (Hybrid)

Location: Hybrid and Flexible | Old Finglas Road, Glasnevin, Dublin 11

Salary: €35- €40K – depending on experience

Line Manager: Head of Finance and Governance

Duration: Permanent

Hours: 35 per week (Hybrid and Flexible), Three days to be based onsite at DCU Alpha, Thursday core day

Please see Job Description attached below.

Application Process

To apply: Please send a CV and cover letter outlining your relevant experience.

Email applications to: careers@youngsocialinnovators.ie (<mailto:careers@youngsocialinnovators.ie>)

Closing date: 11th July 2025 at 5.30pm. Interviews will take place on week of 14th July 2025 over Zoom.

Region

Glasnevin, Dublin / Hybrid

Date Entered/Updated

9th Jun, 2025

Expiry Date

11th Jul, 2025

Attachment	Size
<u>Office Manager with HR.pdf</u>	249.69 KB

Source URL: <https://www.activelink.ie/vacancies/community/116098-young-social-innovators-office-manager-with-hr>