

Léargas: Senior European Initiatives Officer (Youth Wiki) **(<https://www.activelink.ie/node/115840>)**



Senior European Initiatives Officer (Youth Wiki)

Specific Purpose Contract

POST: Senior European Initiatives Project Officer (Youth Wiki)

REPORTING TO: Head of Strategic Engagement and Communications

JOB PURPOSE

- Managing and delivering Youth Wiki Ireland, which provides information on youth policy within and across Europe.
- Providing leadership and oversight of the planning, delivery and monitoring and evaluation of eTwinning, EPAL, and Eurodesk initiatives, and supporting a team of Executive Officers.

PAY GRADE: Léargas utilises Civil Service Pay Scales

Appointment refers to Higher Executive Officer PPC -**successful candidate commences strictly at point 1 €58,264**

DEADLINE: 5pm on 20th June 2025

Interviews take place week commencing 14th July 2025

Léargas is responsible for developing and implementing national and international exchange programmes across the sectors of adult education, school education and early years, vocational education and training, sport, youth and volunteering. These activities connect people in different communities and countries and bring an international dimension to organisations across Ireland. We are the National Agency for the Erasmus+ and European Solidarity Corps programmes of the European Union across the sectors mentioned above, and we are the National Support Office other EU initiatives in Ireland. We are a company limited by guarantee and a registered charity (CHY 8317).

We have built a national and international reputation for effectively managing significant levels of funding to support European collaboration and exchange. We have also built a reputation for a friendly and supportive approach to programme applicants and beneficiaries.

We are now recruiting for an enthusiastic and driven person to join the team in Léargas as **Senior European Initiatives Project Officer (Youth Wiki)** with responsibility for a portfolio of EU-funded initiatives. This is an exciting opportunity for the right candidate to progress their career in leadership and project management across education and youth projects in a European context.

The successful candidate will be directly responsible for managing and delivering Youth Wiki Ireland, which provides information on youth policy within and across Europe. In addition, they will provide leadership and oversight of the planning, delivery and monitoring and evaluation of eTwinning, EPAL, and Eurodesk initiatives, supporting a team of executive officers.

Please see Job Description attached below.

Application Process

Submit your CV and a concise letter of motivation (max 1,000 words) to recruit@leargas.ie (<mailto:recruit@leargas.ie>) by 5pm on Wednesday 20th June 2025. Interviews will take place w/c 14th July 2025.

In your letter of motivation, using the **Public Service Capability** model for Higher Executive Officer grade, please detail

your experience under each listed competency, and demonstrate how these will support your delivery of objectives in this role.

A panel of successful candidates may be formed following interviews, and candidates placed on the panel may be considered for future vacancies. Should a work permit be required for employment in Ireland, candidates must bring this to Léargas' attention and obtain the necessary documentation.

Working Conditions

- **Location:** Dublin
- **Hours:** 35 hours per week in a flexible work environment.
- **Hybrid Work Arrangement:** Combination of office, home, and on-site work.

Benefits:

- Generous annual leave
- Defined contribution pension scheme
- Staff development and further education support
- Flexible working
- Paid sick leave scheme
- Death in service benefit
- Employee Assistance Programme

Léargas is an equal opportunities employer and welcomes applications from people with disabilities

Region

Dublin / Hybrid

Date Entered/Updated

26th May, 2025

Expiry Date

20th Jun, 2025

Attachment	Size
2025-JD-Senior-European-Initiatives-Officer-Youth-Wiki.pdf	301.42 KB

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