

CLAY: Project Leader (<https://www.activelink.ie/node/115707>)



CLAY CLG is currently inviting applications for the position of

Project Leader

CLAY is a community-based Youth Centre, purpose built to provide and facilitate a fully integrated, caring, and innovative youth project for the young people of the lower Crumlin Dublin 12 and surrounding areas.

Summary Role of Project Leader

To work in partnership with the Voluntary Board of Directors, staff and community leaders to follow through the aims, objectives and agreed areas of work outlined in the current strategic plan (2023-2025) and goals for CLAY (see Strategic Plan in attachments). The Project Leader will manage a core staff team and oversee the facilitation and development of all programmes and services operating in the Centre. Providing leadership in the organisation ensuring the long-term mission and values of CLAY are upheld. They will support and coordinate the successful implementation of the UBU Your Space Your Place Youth Work and IYJS Youth Diversion service provision and will be pivotal in securing resources for same. They will also have oversight into development of a new strategic plan for 2025 onwards

Location: Crumlin, Dublin 12

Contract: Full-time 35-hour week excluding lunch breaks. The role involves some flexibility, including evening and weekend work for which time off in lieu will be provided.

Salary: Dept of Education Senior Youth Worker. Salary scale will apply including public service increases. Point on scale will be based on relevant experience

Summary Person Specification:

Essential Knowledge, Skills and Experience Required:

- An NSETS recognised professionally endorsed qualification in Youth Work or Youth and Community Work is essential plus 5 years full time experience of working with young people with fewer opportunities in a youth work setting in a paid capacity.
- or
- Have worked with young people with fewer opportunities for five years full time in a paid capacity and have an equivalent professional Degree level qualification within the Education/Social Sciences /Youth Work or Community Work field.

Essential:

- 3 years plus (full time) experience of managing staff, staff supervision and budgetary control
- Experience and Knowledge of UBU and YDP programmes
- Experience of carrying out the role of 'Mandated Person' in a Youth Work environment
- Full clean Driver's License

Please see Job Description attached below.

Application process

Please send a CV (max 3 pages) including a cover letter and completed application form to admin@clayyouthproject.ie (<mailto:admin@clayyouthproject.ie>) with the title **Project Leader** in the subject bar.

Department of Education Pay Scales Apply

This post is funded under the UBU funding scheme by the Department of Education and Youth through the CDET/ City of Dublin Youth Services

Please note that this position is contingent on CLAY's continued receipt of funding.

Closing Date: Friday 6th June 2025 @5pm

Applications received after this deadline will not be accepted.

A panel may be formed following the interview process and short listing will apply.

CLAY CLG is committed to a policy of Equality of Opportunity in its employment practices.

We will inform candidates who have been successfully shortlisted. We regret that it is not possible to provide individualised feedback to applicants who have not been shortlisted for interview and we kindly request that you do not call or email seeking feedback. Candidates who do not meet '**Essential**' requirements will **Not** be engaged within this recruitment process.

For more information, please visit www.clayyouthproject.ie (<http://www.clayyouthproject.ie>)

Charitable Status Number: Chy 19983 Company Registration Number: 383751

The appointment will be subject to CLAY CLG receiving satisfactory Garda Vetting and reference checks. Shortlisting will apply and a panel will be formed for future appointments. This post is funded under the UBU (Your Place, Your Space) funding scheme. The nature of this post requires flexibility to cover the operational times of the service. This will involve scheduled evening, weekend, and residential work. If successful, candidates will be deemed a "Mandated Person" in accordance with the Children First Act 2015



Region

Dublin 12

Date Entered/Updated

19th May, 2025

Expiry Date

6th Jun, 2025

Attachment	Size
UBU Full Time Project Leader Job Description 2025.doc	155 KB
Employment Application Form Project Leader .doc	102 KB
CLAY CLG Strategy 2023-2025.pdf	1.02 MB

Source URL: <https://www.activelink.ie/vacancies/children-youth/115707-clay-project-leader>