

## **Foscadh Housing: Tenancy Service Officer** **(<https://www.activelink.ie/node/115675>)**



### **Position: Tenancy Service Officer**

**Location:** Drogheda, Co. Louth

**Contract:** Full Time/ Permanent- 35 Hours Per Week

**Responsible To:** Ceo

**Salary:** Competitive, with room to grow based on experience and performance.

### **Job Summary**

The Tenancy Service Officer is responsible for providing a comprehensive and customer-focused tenancy management service within Foscadh Housing. This role involves managing tenancies, ensuring compliance with relevant legislation, and maintaining positive relationships with tenants and other stakeholders. The role requires a deep understanding of the specific needs of the communities served by Foscadh Housing.

**Please see Recruitment Pack attached below.**

### **Application Process:**

Interested candidates should submit a CV and cover letter outlining their suitability for the role to [tchr@foscadhhousing.ie](mailto:tchr@foscadhhousing.ie) (<mailto:hr@foscadhhousing.ie>). Applications will be reviewed on a rolling basis, and shortlisted candidates will be invited for an interview.

The closing date is **Thursday, 5th June 2025**.

All enquiries regarding the position should be directed to [hr@foscadhhousing.ie](mailto:hr@foscadhhousing.ie) (<mailto:hr@foscadhhousing.ie>).

#### **Region**

Drogheda, Co Louth

#### **Date Entered/Updated**

15th May, 2025

#### **Expiry Date**

5th Jun, 2025

#### **Attachment**

[Housing Officer Recruitment Pack 2025.pdf](#)

#### **Size**

251.31  
KB