

Personal Assistant / Carer (Part Time) - Ballinteer **(<https://www.activelink.ie/node/115561>)**

Job Title: Personal Assistant / Carer

Primary Location: Ballinteer, Dublin 16

Employment Type: Part-time (12 hours per week)

Days: Mon 7 pm to 11 pm, Tue 9 pm to 11 pm, Sun 10 am to 4 pm

Salary: €22 per hour

About the Role:

Are you looking for a rewarding and dynamic role where you can make a real difference in someone's life? I'm seeking a vibrant and energetic Personal Assistant/Carer to help me live life to the fullest! As a young professional, I need support in both my daily routines and in enjoying social activities. This is the perfect opportunity for a student or young person with a passion for helping others, who also wants to gain valuable experience and have some fun along the way.

Key Responsibilities:

- **Personal Care Assistance:** Help with non-medical personal care needs, including showering, dressing, and meal preparation.
- **Daily Living Support:** Assist with various aspects of daily life, enabling me to live independently and comfortably.
- **Professional Support:** Assist with work-related tasks, such as managing emails, organizing schedules, and other computer-based activities (strong computer skills are essential).
- **Social Engagement:** Accompany me to social outings, events, and activities, helping me to stay active and enjoy life to the fullest. Think of this as a role where you can share in my adventures!
- **Effective Communication:** Utilize strong communication and interpersonal skills to engage with others and assist with both verbal and written tasks.
- **Adaptability:** Be ready to take on new tasks and respond to changing circumstances with a positive and proactive attitude.

What We're Looking For:

- **Driver's License (Essential):** A full, clean driver's license is required to assist with travel to social activities and appointments.
- **Garda Vetting (Essential):** Successful candidates must undergo Garda vetting to ensure the highest standards of safety and trust.
- **Flexible and Reliable:** The role requires availability during evenings and weekends. Flexibility is essential as hours may vary depending on social events and work commitments.
- **Friendly and Enthusiastic:** Someone who is outgoing, personable, and ready to help me make the most out of every day.
- **Tech-Savvy:** Comfortable with computers, able to handle work-related tasks with ease, and willing to learn new skills as needed.
- **Student-Friendly:** This role is ideal for a student or young person looking to gain experience in a supportive and fun environment.

What You'll Get:

- **A Fun and Varied Role:** No two days will be the same – from professional work to social outings, this role offers a unique mix of responsibilities.
- **Valuable Experience:** Gain hands-on experience in a supportive role that can enhance your skills and boost your resume.
- **Competitive Pay:** €22 per hour for 12 hours per week, primarily during evenings and weekends.
- **The Opportunity to Make a Difference:** Help someone live life to the fullest and be a part of a positive and engaging environment.

How to Apply:

If this sounds like the perfect role for you, please send your CV to Dan at daniel.airey.97@gmail.com (<mailto:daniel.airey.97@gmail.com>).

Region

Ballinteer, Dublin 16

Date Entered/Updated

12th May, 2025

Expiry Date

12th Jul, 2025

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