

Mayo, Sligo and Leitrim Education & Training Board: Key Youth Worker (<https://www.activelink.ie/node/115560>)



Key Youth Worker (KYW) (Sligo)

Job Reference KYW325

Fixed Term Contract until 31/05/2028

Current Salary Scale pertaining to this post: €38,217 - €40,355 - €42,316 - €44,035 - €45,695 - €47,938 - €49,559 - €51,211 - €52,767* - €54,367** (*&** long service increments).

Project details

Youthscape Plus (YSP), funded under PEACEPLUS, is a cross-border, cross-community intervention programme, incorporating the collective strengths of South West College (SWC), Donegal Youth Services (DYS), Mayo Sligo Leitrim Education and Training Board (MSLETB), Tides Training (TT), and the Cedar Foundation (CF) to deliver a high impact transformative programme to marginalised young people in 8 centres - Enniskillen, Dungannon, Cookstown, Omagh, Letterkenny, Ballybofey, Counties Leitrim and Sligo.

MSLETB has commissioned Foroige to deliver this cross-border service to young people aged 14—24 based in counties Leitrim and Sligo. MSLETB and Foróige will work in partnership to implement the Youthscape Project across both counties. The post holder will be employed by MSL ETB but will be immediately seconded on appointment to Foroige to deliver the programme.

Overall Purpose of the Job:

The post holders will be responsible for participant recruitment, initial assessment, designing and delivering a programme of tailored support to address individuals' barriers to progression; utilising a youth work model. The tailored support will include a programme to address the five core programme outcomes: Good Relations, Citizenship, Personal Development, Employability and Positive Progression, the post holders will collaborate to design and deliver this programme. Co-design with the young people will be a key aspect of this programme.

Key Areas

Operational Plan

- Support the Youthscape Plus (YP) Co-Ordinator in the development and implementation of an Operational Plan ensuring the efficient and effective discharge of the Youthscape Plus programme in the appropriate region.

Participant Recruitment

- Support the Youthscape Plus (YP) Co-Ordinator in the development and implementation of a recruitment and marketing strategy to ensure stakeholders and potential participants are made aware of the opportunities available through the Youthscape Plus programme.
- Lead the direct recruitment of young people to the project in the designated base area.

Programme Induction/Introduction

- Create a welcoming and stimulating learning environment for young people participating in the Youthscape Plus programme.
- Harness a range of tools and facilitation techniques to engage and stimulate young people, promoting active learning in the Youthscape Plus programme.

Co-Design

- Engage young people in a co-design process to inform the development and delivery of a range of provision and services, which develops young people in the five key outcome areas of Good Relations, Citizenship, Personal Development, Employability and Positive Progression.

Participant Support

- Undertake with participants an agreed induction, initial assessment, action planning and progress review methodology that efficiently and effectively identifies and addresses barriers to progression.
- Support participant development across the contract area including developing resources, sharing good practice with colleagues, leading workshops and providing 1:1 support that will assist participants across the contract area.
- Manage a caseload of participants on the Youthscape Plus programme through a key-working system providing 1:1 support, guidance and mentoring to participants identifying and addressing barriers to progression thus maximising retention.
- Ensure outcomes targets are reached ('Personal Transition Plans' incorporating specific KPIs and engaging with participants up to 6 months after completing the programme).
- Identify, where necessary, the appropriate internal and external specialist support inputs required by participants and to make referrals and monitor progress against agreed development priorities.
- Engage with internal and external specialist support providers to arrange group thematic support interventions for participants.

Transition Support

- Support participants with specialist careers advice and guidance in preparation for and during the transition phase.
- Refer Youthscape Plus leavers to agreed positive progression pathways supporting, monitoring, and tracking progress post progression.

Formal & Non-Formal Accreditation

- Deliver and evaluate accredited provision which develops young people in the key outcome areas of Good Relations, Citizenship, Personal Development, employability and Positive Progression.
- Ensure the delivery of non-formal vocational and educational opportunities.
- External Programme Activities & Youth Fora
- Attend external programme activities including residential supervising the young people participating, ensuring all necessary risk assessments and documentation have been completed.
- Support, actively promote and engage with the Youth forum to help ensure participants fully engage to help shape the Youthscape Plus programme.

Review, Evaluation & Reporting

- Engage actively (weekly monthly) in the review of the programme, ensuring the key programme targets/indicators are agreed and achieved and provide reports for management.
- Implement contractual arrangements for administration of the Youthscape Plus programme, to include the preparation and review of, participant records enrolment/registration/qualification claiming documentation and tracking of progression and achievement.

Communication and Promotion

- Promote and raise the profile of the programme with all appropriate internal and external stakeholders, to include delivering events and seminars in the target areas, to raise awareness and target participants.

Administration

- Comply with all agreed operational and administrative policies and procedures ensuring compliance with programme guidelines.
- Support the Programme Co-ordinator in preparation for audits and inspections.
- Safeguarding
- Refer/signpost any safeguarding issues to the appropriate MSLETB Safeguarding Officer/Foróige Designated Liaison Officer.

Application Forms and further details for the above posts can be downloaded from our website at www.msletb.ie (<http://www.msletb.ie>)

Completed Application Forms on the official MSL ETB Application Form are only accepted by email in PDF format to: employment@msletb.ie (<mailto:employment@msletb.ie>).

It is vital to insert the Reference Number only of the Post on the “subject line” of your email. Only Applications containing the 6 digit reference number in the subject line of the email will be accepted.

Closing date for receipt of completed Application Forms for the above post (by email) is **12.00 noon on Tuesday, 3rd June 2025.**

Region

Sligo

Date Entered/Updated

12th May, 2025

Expiry Date

3rd Jun, 2025

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