

Galway City Partnership: Peripatetic Literacy Tutor **(<https://www.activelink.ie/node/115518>)**



Peripatetic Literacy Tutor

Overview

Galway City Partnership (GCP) is a local and community development company which works to tackle disadvantage and social exclusion in the city. We provide programmes and supports to both communities, individuals and children and families to assist them with Lifelong Learning, Employment, Community Development, Migrant supports (including ESOL) and personal development and wellbeing.

GCP works to improve access to employment, education, and community participation, with a strong focus on social inclusion. GCP in all of its work seeks to help build an equal and inclusive city. We work across the city with many individuals newly arrived to make Galway their home and it is with some of these individuals that the Peripatetic Literacy Tutor will work.

Role

Galway City Partnership are recruiting for a Peripatetic Literacy Tutor. The Tutor will provide tuition to non-native English speakers residing in Direct Provision Centres within the city. The work will concentrate on but not be exclusive to the development of Health Literacy with a focus on family health, preventative health care, vaccinations, developmental milestones and general health and wellbeing.

This role will report to the SICAP Programme Co-ordinator.

Key Responsibilities

- Provision of literacy tuition to non-native English speakers in Direct Provision Centres.
- Development and delivery of co-designed course materials for same.
- Organisation and scheduling of tuition within centres.
- Working in collaboration with a partner health information provider (to be specified)
- Development of Health Literacy materials to be shared with the wider community and relevant agencies.
- In-reach assessment of potential learners prior to and at conclusion of programme delivery.
- Develop, devise and conduct a survey of learner needs to be evaluated at the conclusion of the project and to be shared with the ALL Adult
- Literacy for Life (SOLAS)
- To maintain accurate records of attendance, participation and relevant work product.
- To ensure referrals where appropriate are made to other supports delivered by the GCP and to external agencies.
- Providing a detailed and comprehensive report on project outcomes to be disseminated to GCP and to provide ongoing feedback on key learnings, opportunities and obstacles.
- Maintain appropriate boundaries and confidentiality in line with GCP and GDPR guidelines.

Person Specification

Essential:

- TEFL, ESOL, CELTA or equivalent qualification.
- Minimum 2 years' experience delivering literacy and/or ESOL supports to individuals and/or groups.
- Experience of working with individuals for whom English is not their first language.
- Experience of developing lesson plans for mixed ability learner groups and individuals experiencing difficulties with literacy and numeracy.
- Experience of developing and delivering new projects and programmes.
- Understanding of, and familiarity with the Irish Public Health system.
- Proficient in IT skills for communication and reporting including experience with word, excel and PowerPoint.
- A willingness to work where necessary outside normal office hours.
- Demonstrable capacity to work on one's own initiative and as part of a team.

Desirable:

- Experience of working with Migrants and International Protection Applicants and an understanding of the Irish Direct Provision system.
- Experience of working both adults and children.
- Previous experience of delivering Health Literacy Programs.

Terms & Conditions of Employment

Full time position 35 hours per week Monday to Friday with flexibility for evenings and weekends

Fixed term contract for 6 months - a probationary period will apply.

The position will be based in The Plaza Offices, Headford Rd., Galway.

Travel and subsistence will be paid at public sector rates.

How to Apply

Selection will involve shortlisting of applicants for interview based on the criteria for this position as outlined in this job description and person specification. A panel may be formed from which similar vacancies may be filled.

Please submit your Curriculum Vitae and Cover Letter by email torecruitment@gcp.ie (<mailto:torecruitment@gcp.ie>) by Friday the 23rd of May at 5pm.

Galway City Partnership is an equal opportunities employer.

Teagascóir Litearthachta Peripatetic

Forbhreathnú

Is comhlacht forbartha áitiúil agus pobail é Comhpháirtíocht Chathair na Gaillimhe (GCP) a oibríonn chun dul i ngleic le míbhuntáiste agus eisiach sóisialta sa chathair. Cuirimid clár agus tacaíochtaí ar fáil do phobail, do dhaoine aonair agus do leanaí agus do theaghlaigh araon chun cabhrú leo le Foghlaim ar feadh an tSaoil, Fostaíocht, Forbairt Pobail, tacaíochtaí Imirceach (lena n-áirítear ESOL) agus forbairt phearsanta agus folláine.

Oibríonn GCP chun rochtain ar fhostaíocht, oideachas agus rannpháirtíocht an phobail a fheabhsú, le fócas láidir ar chuimsiú sóisialta. Féachann GCP ina chuid oibre go léir le cabhrú le cathair chothrom agus chuimsitheach a thógáil. Oibrímid ar fud na cathrach le go leor daoine nua chun Gaillimh a dhéanamh dá mbaile, agus is le cuid de na daoine sin a oibreoidh an Teagascóir Litearthachta Peripatetic.

Ról

Tá Comhpháirtíocht Chathair na Gaillimhe ag earcú do Theagascóir Litearthachta Peripatetic. Cuirfidh an Teagascóir teagasc ar fáil do chainteoirí Béarla nach cainteoirí dúchais iad a bhfuil cónaí orthu in Ionaid Soláthair Dhíreach laistigh den chathair. Díreoidh an obair ar fhorbairt na Litearthachta Sláinte ach ní bheidh sé eisiach ar fhorbairt na Litearthachta Sláinte le fócas ar shláinte teaghlaigh, cúram sláinte coiscithe, vacsaínithe, garspriocanna forbartha agus sláinte agus folláine ghinearálta.

Príomhfhreagrachtaí

- Teagasc litearthachta a chur ar fáil do chainteoirí Béarla nach cainteoirí dúchais iad in Ionaid Soláthair Dhírigh.
- Forbairt agus seachadadh ábhair chúrsa comhdheartha don chéanna.
- Teagasc laistigh d'ionaid a eagrú agus a sceidealú.
- Ag obair i gcomhar le soláthraí faisnéise sláinte comhpháirtíochta (le sonrú)
- Forbairt ábhair Litearthachta Sláinte le roinnt leis an bpobal i gcoitinne agus le gníomhaireachtaí ábhartha.
- Measúnú in-reach ar foghlaimeoirí féideartha roimh agus ag deireadh seachadadh an chlár.
- Suirbhé a fhorbairt, a cheapadh agus a dhéanamh ar riachtanais foghlaimeoirí a mheas ag deireadh an tionscadail agus é a roinnt leis an UILE Duine Fásta
- Litearthacht don Bheatha (SOLAS)
- Taifid chruinne a choinneáil ar fhreastal, ar rannpháirtíocht agus ar tháirge oibre ábhartha.
- A chinntiú go ndéantar atreoruithe nuair is cuí chuig tacaíochtaí eile a sholáthraíonn GCP agus chuig gníomhaireachtaí seachtracha.
- Tuarascáil mhionsonraithe chuimsitheach a sholáthar ar thorthaí tionscadail atá le scaipeadh ar GCP agus aiseolas leanúnach a sholáthar ar phríomhfhoghlaimí, deiseanna agus constaicí.
- Teorainneacha agus rúndacht chuí a choinneáil i gcomhréir le treoirlínte GCP agus GDPR.

Sonraíocht an Duine

Riachtanach:

- TEFL, ESOL, CELTA nó cáilíocht choibhéiseach.
- Taithí 2 bhliain ar a laghad ag seachadadh litearthachta agus/nó tacaíochtaí ESOL do dhaoine aonair agus/nó do ghrúpaí.
- Taithí ar oibriú le daoine nach é an Béarla a gcéad teanga dóibh.
- Taithí ar phleananna ceachta a fhorbairt do ghrúpaí foghlaimeoirí cumais mheasctha agus do dhaoine aonair a bhfuil deacrachtaí acu le litearthacht agus uimhearthacht.
- Taithí ar thionscadail agus clár nua a fhorbairt agus a sheachadadh.
- Tuiscint ar chóras Sláinte Poiblí na hÉireann agus cur amach ar chóras Sláinte Poiblí na hÉireann.
- Inniúil i scileanna TF le haghaidh cumarsáide agus tuairiscithe lena n-áirítear taithí le Word, Excel agus PowerPoint.
- Toilteanas oibriú nuair is gá lasmuigh de ghnáthuaireanta oifige.
- Cumas léirithe chun oibriú ar thionscnamh féin agus mar chuid d'fhoireann.

Inmhianaithe:

- Taithí ar obair le hImircigh agus le hIarratasóirí ar Chosaint Idirnáisiúnta agus tuiscint ar chóras Soláthair Dhírigh na hÉireann.
- Taithí ar obair idir dhaoine fásta agus leanaí.
- Taithí roimhe seo ar Chlár Litearthachta Sláinte a sheachadadh.

Téarmaí agus Coinníollacha Fostaíochta

Post lánaimseartha 35 uair sa tseachtain Luan go hAoine le solúbthacht do thráthnóna agus don deireadh seachtaine

Conradh ar théarma seasta ar feadh 6 mhí – beidh tréimhse phromhaidh i bhfeidhm.

Beidh an post lonnaithe in Oifigí an Plaza, Bóthar Áth Cinn, Gaillimh.

Íocfar taisteal agus cothú ag rátaí na hearnála poiblí.

Conas Iarratas a dhéanamh

Is éard a bheidh i gceist leis an roghnú ná gearrliostú na n-iarratasóirí le haghaidh agallaimh bunaithe ar na critéir don phost seo mar atá leagtha amach sa tuairisc poist seo agus sonraíocht an duine. Féadfar painéal a chur le chéile ónar féidir folúntais den chineál céanna a chomhdú.

Seol do Curriculum Vitae agus do Litir Chumhdaigh trí ríomhphost chuig recruitment@gcp.ie (<mailto:recruitment@gcp.ie>)

roimh Dé hAoine an 23 Bealtaine ag 5pm.

Is fostóir comhdheiseanna í Comhpháirtíocht Chathair na Gaillimhe.



Adult Literacy is co-funded by the Government of Ireland and the European Union

Region

Galway

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8th May, 2025

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23rd May, 2025

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