

Age & Opportunity: Communications Manager (Part Time, Maternity Cover) (<https://www.activelink.ie/node/115456>)



Age & Opportunity is the national organisation that provides a range of opportunities for older people who want to get more involved in arts and culture, sport and physical activity, civic engagement and personal development. Further details are available on www.ageandopportunity.ie (<http://www.ageandopportunity.ie>)

We are looking for an energetic and experienced **Communications Manager** on a part-time basis for a 12-month maternity leave cover.

The main responsibilities are the management of Age & Opportunity's day-to-day communications activities. There is also responsibility for end-to-end project management of one-off communications initiatives or campaigns.

The primary task is to promote awareness and build understanding of Age & Opportunity among our key target audiences who include older people, funders, programme partners, the local community, policymakers, the press and others operating in the ageing sector.

The successful candidate will need to demonstrate a track record (minimum 3 years) of working in a management role in communications and marketing. This will include experience of planning and generating high quality content of all kinds, designing and implementing campaigns, positioning and brand management, managing agencies and supplies and social media.

The role also requires excellent writing, organisational and project management skills, and a natural flair for building relationships with Age & Opportunity's internal team and with our external audiences and stakeholders.

This is a part-time role for 15 hours per week (based on a 37.5 hr week) with a salary of €50,000 pro-rata. The contract is a 12-month specified purpose to provide maternity cover. Estimated start date will be late August / early September 2025.

Read the full advert including job description and person specification here [We're recruiting a Communications Manager part-time \(maternity cover\) - Age & Opportunity \(https://ageandopportunity.ie/were-recruiting-a-communications-manager-part-time-maternity-cover/#phone\)](https://ageandopportunity.ie/were-recruiting-a-communications-manager-part-time-maternity-cover/#phone)

Shortlisting will apply based on the criteria outlined.

Please send your CV and cover letter to: Audrey Farrell, HR Executive, Age & Opportunity at jobs@ageandopportunity.ie (<mailto:jobs@ageandopportunity.ie>) by 12 noon on Monday 26th May 2025.

Interviews will be held in person in Dublin on Thursday 12th June 2025.

Age & Opportunity is an Equal Opportunities Employer.

Age & Opportunity
is funded by



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Region

Remotely / Dublin

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26th May, 2025

