

Barnardos: Project Coordinator, Special Needs Service – Bawnlea **(<https://www.activelink.ie/node/115355>)**



Ireland's leading children's charity is recruiting:

Project Coordinator, Special Needs Service – Bawnlea

Location: Bawnlea Special Needs Service, Tallaght, Dublin 24

Contract: Permanent and Full Time (37 hours per week)

Salary: €43,032 - €61,843 Depending on Experience

Why work at Barnardos?

Are you a purpose driven individual who is passionate about making a difference and helping some of society's most vulnerable children? At Barnardos, we pride ourselves on delivering impactful services that make a difference to the lives of children and families across Ireland.

We believe that childhood lasts a lifetime. As trauma informed specialists our core purpose is to provide the necessary support for children to overcome childhood adversity, embedding a trauma informed ethos and practice into every service we provide.

What we can offer you?

As a Project Coordinator, we appreciate the value of your time when providing essential services, that's why we have the necessary support structures and network in place that will allow you to make a real impact on the lives of children across Ireland. We also offer the following:

- Barnardos offers a competitive salary – recognising the experience you bring to the role
- Generous annual leave entitlements plus discretionary Company days
- Employee pension scheme with employer contribution/ Company Sick Pay Scheme
- Access to regular trauma informed support, supervision, training and many other professional development opportunities
- Tax saver and bike to work schemes in operation
- Access to the Employee Assistance/Wellbeing programme for employees and their immediate family members

What's the role and service?

We are looking for an experienced Project Coordinator to join our Special Needs Services team in Bawnlea, Tallaght, Co. Dublin.

This service provides a specialist early years' service, which is family focused and community based.

What will my day to day look like?

In this role, you will ensure the development, management, delivery and review of Barnardos Special Needs Service. You

will be responsible for the following:

- Ensuring that programmes offered to children and families attending the service are responsive to their needs and are developed in line with best practice.
- Overseeing and delivering individual and group work programmes responding to the individual needs of young children with a range of additional needs who are referred to the service by HSE Disability Network Team
- Keyworking / working directly with the parents of referred children, via individual work or group work, supporting them to meet their children's needs by providing practical support, parenting supports, advice, information, supporting access to educational placements and other appropriate interventions as necessary, or as agreed with the HSE Disability Network Team
- Working in an integrated way with other Barnardos services in the catchment area and with the HSE Disability Network Team
- Ensuring that each child attending the service has an individual development plan, with their needs identified, agreed outcomes and regular reviews

What experience do I need?

- A minimum of 3 years' post-qualification experience and demonstrable management capacity essential.
- Experience of a lead or supervisory role is highly desirable.
- Experience of working with young children impacted by disability is essential.
- Experience of implementing interventions for both young children with additional needs and their parents / families is essential.
- Experience of planning, implementing and reviewing programmes with children and/or families is essential.
- Experience of working in partnership with other agencies is highly desirable

Do I need a qualification?

- Yes, to be considered for this role you will hold a relevant professional 3rd level qualification, minimum FETAC / QQI level 7 essential
(For example: Social Work, Social Care, Child Care, Education, Youth and Community Work, Psychology or equivalent).
- Management training highly desirable.

Additional information:

Full clean driving licence and access to the use of a suitably insured vehicle essential.

For full job description and to apply please visit [Current Job Vacancies – Barnardos](https://www.barnardos.ie/about-us/careers/current-job-vacancies/) (<https://www.barnardos.ie/about-us/careers/current-job-vacancies/>)

Closing date: 12pm Tuesday 13 May 2025

Interview date: TBC

Shortlisting will apply (please note, CVs are not accepted on their own, candidates must complete and submit our application form through Barnardos website).

Barnardos is an equal opportunity employer.

We celebrate diversity and are committed to creating an inclusive environment for all.

Region

Tallaght, Dublin 24

Date Entered/Updated

30th Apr, 2025

Expiry Date

13th May, 2025

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