

Galway & Roscommon Education & Training Board: Cleaner - Archbishop McHale College **(<https://www.activelink.ie/node/115216>)**



Permanent Cleaner

School: Archbishop McHale College, Tuam, Co.Galway

Hours: 39 hours per week

Contract Type: Permanent Full Time

Hourly Rate: €17.37 gross per hour – New Entrant - CL0017/2025

CLEANER DUTIES – INCLUDE THE FOLLOWING

DAILY

- Daily sweeping/vacuuming/cleaning of surfaces and floors in classrooms, corridors, offices as necessary
- Daily cleaning, wiping and sweeping in canteen area and staff room after break and lunch
- Mopping and making safe any water or spills on floors
- Cleaning and maintenance of reception area
- Removal of paper from desk areas and the separation and disposal of waste
- Cleaning and disinfecting toilet areas
- Reporting any damage or hazards
- Responsibility for the safe storage of all keys, fobs, hazardous materials, cleaning equipment and tools
- Securing the school doors and windows on a daily basis

WEEKLY

- Wiping down, dusting all window surfaces and removal of graffiti where necessary
- Thorough disinfecting and cleaning of toilet areas, urinals, toilet bowls and floors of toilet areas
- Cleaning offices including surfaces and floors
- Emptying the waste and recycling bins throughout the school
- Refuse bins to be left out for removal from premises
- Inspect all areas to identify problems needing attention

MONTHLY

- Carry out a review of all areas for cleaning and upkeep to identify and plan cleaning on a scheduled basis

GENERAL

- Responsibility for maintaining floor areas and surfaces to the highest standards of cleanliness and hygienic condition
- To support the schools Green Policy of Recycling and Waste Disposal
- Preparation of Examination Centres as necessary
- Preparation of school premises for special occasions

- Ensure that the school is cleaned during holiday periods
- Flexibility with regard to rotating duties with colleagues
- Working as part of a team.

Any other duties as assigned from time to time by the Principal, Deputy Principal/designated teacher/ manager

Application Process/Apply for the position:

All particulars of post and online application process can be found on the GRETB website:

<https://gretbcareers.thehirelab.com/LiveJobs/JobApply/6843?source=1>
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Contact details : All job queries can be submitted to recruitment@gretb.ie (<mailto:recruitment@gretb.ie>).

Closing Date: 07/05/2025 04:00 PM

Region

Tuam, Co Galway

Date Entered/Updated

22nd Apr, 2025

Expiry Date

7th May, 2025

Source URL: <https://www.activelink.ie/vacancies/community/115216-galway-roscommon-education-training-board-cleaner-archbishop-mchale-college>