

North Leinster MABS: Dedicated Mortgage Arrears Adviser (Part Time) (<https://www.activelink.ie/node/111861>)



The Money Advice and Budgeting Service (MABS) is a national, free, confidential, and independent service, providing advice and support to people in debt or in danger of getting into debt. Each MABS company is rooted within the communities they serve, and staff work with clients to enable them to cope with immediate debt problems and assist clients with identifying appropriate solutions and advocate with creditors on their behalf.

Dedicated Mortgage Arrears Adviser

Part Time (17.5 hours per week), North Leinster MABS – Meath Service, based in Navan (with an expected end date of 31 December 2027)

Role

North Leinster MABS has a vacancy for a part-time, fixed-term Dedicated Mortgage Arrears Adviser (DMA). The DMA will provide a free, independent, confidential money advice service to facilitate clients to deal with debt problems arising from mortgage arrears and to become financially independent in the long term. DMAs also provide debt prevention education to the target group. For more information, please see the job description.

- This is a temporary position subject to completion of a six-month probationary period. The DMA project is currently funded by the Citizens Information Board until 31 December 2027.
- **Full Time Salary Scale:** €37,460 to €53,961 (including 2 long service increments), *pro-rata for part time staff*.
- **Annual leave entitlement:** 26 – 29 days (following 5 years' service).
- **Pension:** There is a pension scheme in place where 5% is contributed by the employee and 7% by the employer. Membership of the pension scheme is mandatory.
- **Incremental Credit:** It is expected that all new entrants to North Leinster MABS will be appointed at point one of the salary scale. However, North Leinster MABS operates an incremental credit process for appointments higher than point one. This process is applicable to new entrants into MABS. Incremental credit criteria, based on the competencies and essential criteria for the role, are assessed against employment history as laid out in the application form only. The decision on whether or not to award an incremental credit is a decision made by the Board and is subject to the availability of funding. See candidate pack for more information.
- A panel may be formed of qualified candidates from which temporary, part-time DMA posts which arise within the next 12 months will be filled should vacancies arise in this period. Posts will be located in the county of Meath.
- **Application Process:** These details are outlined in the candidate pack.
- **Closing date:** 5pm on Monday 18 November 2024. CVs and late and/or incomplete applications will not be accepted.

Please note that MABS has established a normal retirement age in line with the State Pension (currently 66).

A detailed job description and application form together with further information on MABS can be accessed at: <https://www.mabs.ie/en/vacancies/dedicated-mortgage-arrears-adviser/> (<https://www.mabs.ie/en/vacancies/dedicated-mortgage-arrears-adviser/>)

For details on how your personal data will be used as part of this process our Data Protection Notice for Job Applicants is available here: http://www.citizensinformationboard.ie/en/data_protection/mabs.html (http://www.citizensinformationboard.ie/en/data_protection/mabs.html)

North Leinster MABS is an equal opportunities employer.

North Leinster MABS is funded and supported by the Citizens Information Board.

Region

Navan, Co Meath

Date Entered/Updated

30th Oct, 2024

Expiry Date

18th Nov, 2024

Attachment

	Size
<u>North Leinster MABS DMA Candidate Pack Final V_01 25.10.2024.docx</u>	363.76 KB
<u>North Leinster MABS DMA Application Form Final V_01 25.10.2024.docx</u>	89.83 KB

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