

St Vincent's Community Training Centre: Instructor **(<https://www.activelink.ie/node/111264>)**



Instructor

(1 x Fulltime Permanent)

St Vincent's Community Training Centre, funded by the City of Dublin Education & Training Board, are seeking to fill one permanent position for a full time Instructor to deliver a Personal and Professional Development course to include a QQI level 3 in Employability Skills programme with additional short courses. This is a new and exciting role to deliver an innovative course. The course is designed to be the first experience for learners leaving a traditional education system. The role involves delivering training to early school leavers aged 16 to 21.

Key Responsibilities:

- Design, Deliver & Evaluate a full QQI level 3 Employability Skills Major award with add-on components
- Prepare trainees for assessment
- Deliver QQI assessments, including marking , internal verification and peer review
- Develop all relevant support materials
- Foster Personal and Professional development of learners
- Administer, develop and plan courses
- Provide support to learners
- Perform other relevant duties as appropriate

Requirements:

- Recognised 3rd Level Degree in Education or related field
- At least 2 years' experience in education
- Ability to use a variety of methodologies to meet learner needs
- Knowledge of Further Education & Training
- Empathy & Passion for working with hard to reach groups
- Strong communication, presentation and facilitation skills
- High level of interpersonal skills
- Effective time management skills and ability to work independently
- Excellent teamwork skills
- Flexible and Adaptable

Desirable Skills

- Experience of working with hard to reach groups
- Experience in delivering QQI training
- Knowledge of working with City of Dublin ETB AIS

Salary: CTC Instructor Scale

Application Process:

Please submit completed application forms (No CVs) to recruitment@doccs.ie (<mailto:recruitment@doccs.ie>).

Applicants must satisfy the CTC Garda vetting process as a condition of employment.

Closing Date: Applications must be received by 12pm on Wednesday, 9th October with interviews being held the week beginning 14th October 2024. Late applications will not be considered, and shortlisting may apply. Canvassing will disqualify.



Region

Dublin 1

Date Entered/Updated

1st Oct, 2024

Expiry Date

9th Oct, 2024

Attachment	Size
Instuctor - Job Description.pdf	684.77 KB
application form.docx	811.57 KB

Source URL: <https://www.activelink.ie/vacancies/education-training/111264-st-vincent-s-community-training-centre-instructor>