

Galway Rural Development: SICAP Islands Development Officer **(<https://www.activelink.ie/node/109985>)**

SICAP Islands Development Officer

To support the implementation of Galway Rural Development (GRD)'s SICAP programme 2024-2028 on the 4 offshore Galway islands (Aran Islands and Inishbofin).

Duties will include:

- Supporting the coordination of island-based community activities with the aim of increasing participation across the wider population and engagement among specific SICAP target groups living on the islands.
- Supporting social and private enterprises across the islands to become more established.
- Working with GRD colleagues in the East Galway Lot to implement cross-Lot programmes in areas such as health and wellbeing and Climate Action.
- Supporting individuals living on the islands to participate in lifelong learning and labour market training.
- Working with key stakeholders at a local, county and regional level to increase access to essential services for islanders and ensuring that their voices are adequately represented on interagency fora and that they can better advocate to meet their own needs and develop solutions to common island issues.
- Completing all relevant paperwork and ensure detailed records are kept as required.
- Maintaining strict confidentiality of personal information about service users and adhere to GRD policy and procedure in this regard.
- Carrying out other related duties as required by the needs of the project, clients and the SICAP Team Leader.

Requirements:

- A relevant third-level qualification such as social sciences/social care, psychology, community development or equivalent combination of relevant education and experience.
- Have a full clean driving licence and access to a car.

Experience and Knowledge:

- A minimum of one years' experience in a similar position or in community services/education/social care setting in Ireland or elsewhere.
- Experience of working with community based organisations in areas such as stakeholder engagement, needs identification and analysis and capacity building.
- Experience of delivering services in an island setting is preferred.
- Experience of grant writing and presenting to a variety of audiences.
- Experience of working in partnership with a wide range of other organisations.

Skills/Abilities:

- Highly organised, with the ability to work well under pressure.
- Have a flexible and adaptable work approach.
- Good listening and communication skills.
- Excellent IT skills and record keeping skills.
- Fluency in the Irish language desirable but not essential
- Ability to work as part of a team and independently with an ability to set and meet goals.

Terms and Conditions:

This is for a 21 hours per week contract (with the possibility this will be increased during the course of the programme) until 31st December 2028 with a 6 month probation period to be served.

Location:

This position will be based on a combination of office, remote and outreach work across the 4 offshore islands.

Salary:

Salary will be based on the SICAP officer pay scale depending on experience.

Application Process:

Please send your up-to-date detailed CV (no more than 2 pages) and cover letter by email to Anne Cassidy acassidy@grd.ie (mailto:acassidy@grd.ie).

Closing date for receipt of applications: **16th August 2024 at 5pm**. Note no late applications will be accepted. Galway Rural Development is an Equal Opportunities Employer.

Oifigeach Forbartha Oileán SICAP – Forbairt Tuaithe na Gaillimhe

Tacú le clár SICAP Fhorbairt Tuaithe na Gaillimhe (GRD) 2024-2028 a chur i bhfeidhm ar na 4 oileán amach ón gcósta i nGaillimh (Oileáin Árann agus Inis Bó Finne).

I measc na ndualgas, beidh an méid seo a leanas:

- Tacú le gníomhaíochtaí pobail atá bunaithe ar oileán a chomhordú agus é mar aidhm rannpháirtíocht a mhéadú i measc an daonra níos fairsinge agus i measc spriocghrúpaí SICAP a mhaireann ar na hoileáin.
- Tacú le fiontair shóisialta agus phríobháideacha ar fud na n-oileán go n-éireoidh siad níos bunaithe.
- Obair le comhghleacaithe GRD i Suíomh na Gaillimhe Thoir le clár tras-Suímh a chur i bhfeidhm i limistéir ar nós sláinte agus folláine agus Gníomhú ar son na hAeráide.
- Tacú le daoine a mhaireann ar na hoileáin páirt a ghlacadh in oiliúint ar fhoghlaim ar feadh an tsaoil agus ar an margadh saothair.
- Obair le príomhpháirtithe leasmhara ar leibhéal áitiúil, contae agus réigiúnach le teacht a mhéadú ar sheirbhísí bunriachtanacha d'oileánaigh agus a chinntiú go ndéantar ionadaíocht leordhóthanach dá nglórtha ar fhóiraim idirghníomhaireachta agus gur féidir leo labhairt níos fearr ar a son féin chun freastal ar a riachtanais féin agus réitigh a fhorbairt ar ghnáthcheisteanna oileáin.
- An páipéarachas ábhartha go léir a líonadh agus a chinntiú go gcoimeádtar taifid mhionsonraithe, faoi mar a theastaíonn.
- Rúndacht dhian faisnéise pearsanta faoi úsáideoirí seirbhíse a chinntiú agus cloí le beartas agus nós imeachta GRD ina leith seo.
- Tabhairt faoi dhualgais ghaolmhara eile, faoi mar a theastaíonn, de réir riachtanais an tionscadail, chliant agus Cheann Foirne SICAP.

Riachtanais:

- Cáilíocht ábhartha tríú leibhéal, cosúil le heolaíochtaí sóisialta/cúram sóisialta, síceolaíocht, forbairt pobail nó a chomhionann de mheascán d'oideachas agus de thaithí ábhartha.
- Ceadúnas tiomána iomlán gan phionóis agus teacht ar ghluaisteán.

Taithí agus Eolas:

- Taithí bhliana, ar a laghad, ar a mhacasamhail de phost nó i suíomh seirbhísí pobail/oideachais/cúraim shóisialta in Éirinn nó in áiteanna eile.
- Taithí ar obair le heagraíochtaí pobalbhunaithe i limistéir cosúil le rannpháirteachas le páirtithe leasmhara, sainaitheint riachtanas agus anailís agus acmhainní a fhorbairt.
- Is fearr taithí a bheith ar sheirbhísí a sholáthar i suíomh oileáin.
- Taithí ar dheontas a scríobh agus cur i láthair a dhéanamh os comhair lucht féachana éagsúil.
- Taithí ar oibriú i gcomhar le réimse fairsing eagraíochtaí eile.

Scileanna/Cumas:

- An-eagraithe agus a bheith ábalta oibriú go maith faoi bhrú.
- Cur chuige solúbtha agus inoiriúnaithe.
- Scileanna maithe éisteachta agus cumarsáide.
- Sárscileanna TF agus coimeádta taifead.
- Is fearr líofacht sa Ghaeilge, ach níl sé riachtanach.
- Ábalta oibriú mar chuid d'fhoireann agus go neamhspleách agus ábalta spriocanna a leagan amach agus a bhaint.

Téarmaí agus Coinníollacha:

Conradh 21 uair an chloig sa tseachtain é seo (d'fhéadfaí é seo a mhéadú i rith an chláir) go dtí an 31 Nollaig 2028 agus beidh tréimhse phromhaidh 6 mhí le caitheamh.

Láthair:

Bunófar an post seo ar mheascán d'obair oifige, cianobair agus d'obair for-rochtana i measc na 4 oileán amach ón gcósta.

Tuarastal:

Bunófar an tuarastal ar scála pá oifigigh SICAP, ag brath ar thaithí.

Próiseas Iarratais:

Seol do CV mionsonraithe cothrom le dáta (2 leathanach, ar a mhéid) agus litir chumhdaigh ar ríomhphost, le do thoil, chuig Anne Cassidy acassidy@grd.ie (<mailto:acassidy@grd.ie>).

Dáta deiridh chun iarratais a fháil: **an 16 Lúnasa 2024 ag 5pm**. Ní ghlacfar le haon iarratais dhéanacha. Fostóir Comhdheiseanna is ea Forbairt Tuaithe na Gaillimhe.

Region

Remote / Co Galway

Date Entered/Updated

1st Aug, 2024

Expiry Date

16th Aug, 2024

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