

Helplink Mental Health: Clinical Manager (Part Time) **(<https://www.activelink.ie/node/107884>)**



Clinical Manager

Helplink Mental Health's mission is to provide accessible, free or low cost mental health services; locally, nationally and internationally, 7 days a week and out-of-hours.

This will be a 20 hour per week role (3-4 days) reporting to the Executive Director. The Clinical Manager will provide strong Clinical Governance and work with the Administration Team, Counsellors and Therapists to ensure accessible and quality service delivery to all clients. This is a great opportunity for an experienced and dynamic individual to contribute to the development of our services as a core member of team Helplink in Galway City.

Contract: 12-month Fixed Term

Hours of work: Part time – 20 hours per week

Location: Galway (Some Remote Working is possible, subject to the needs of the organization)

Salary: €25,000 (for a 20-hour week)

Responsibilities/Duties will include:

- Regularly review and update clinical policies and procedures.
- Regular review of service processes with recommendations and improvements using evidencebased practices
- Manage Team of counsellors & therapists (including selection and performance)
- Monitor incident reports and follow up if necessary
- Ensures the service is in substantial compliance with all applicable licensure, accreditation and certification standards
- CPD, Induction Training, peer support management (and/or clinical supervision, if qualified) for Counsellors and Therapists
- Provide clinical support/coaching to operational staff on monthly basis if necessary
- Active engagement with service referrals and strategic stakeholders
- Analysing third-party as well as internal processes and creating strategies for service delivery optimisation - i.e.. Service Benchmarking
- Liaise with other mental health professionals/partner organisations locally and to develop collaborative models of practice across services.
- Development, Design & Implementation of a practice-based research programme
- Act as Designated Liaison person for the organisation
- Engagement with reporting processes agreed with the management team
- Assists in educating the community on available services and help reduce the stigma associated with recovery efforts.
- Clinical Screening/Assessment of new clients
- Overseeing appropriate referrals of clients to trainee counsellors
- Represent Helplink in a caring, professional manner to stakeholders and the local community.
- Attend regular staff meetings
- Monthly updates to the Executive Director and Board with recommendations.

Person Specification

Essential

- Minimum Level 8 or 9 in Counselling/Psychotherapy OR Level 9 Counselling/Clinical Psychology
- 4 years minimum Clinical Experience post qualification

- Full Accreditation with a recognised accrediting body (e.g. IACP, PSI, IAHIP, ICP, APCP, BPS, etc.)
- Commitment to Helplink's social mission
- Fluent spoken and written English
- Eligible to work in Ireland
- Full clean driver's license
- Experience of working in agency-based counselling/psychotherapy services
- Understanding of the mental health sector and sensitive nature of therapeutic service • Highly developed interpersonal, advocacy and negotiation skills • Is oriented to problem-solving methods when conflicts arise.
- Displays a willingness to lead, take charge and offer opinions and direction
- Ability to interact tactfully and diplomatically with all stakeholders
- Possess project management and computer skills
- Ability to work independently with minimum supervision to deliver objectives on time
- Positive attitude; demonstrates initiative and ownership in identifying and addressing solutions • Methodical and organised, with the ability to prioritise and confidently meet deadlines

Desirable

- Leadership and Management experience
- Clinical Supervisor Training and Accreditation
- Experience working in the Charitable/Community/Voluntary or Public Sector
- Experience reporting to Funders/Board of Trustees/other significant stakeholders in the Community and Voluntary sector
- Experience in acting as DLP for Child/Vulnerable Adult Safeguarding

How to Apply:

- Please email a CV and cover letter to laura@helplink.ie (<mailto:laura@helplink.ie>).
- Deadline for Applications: **Friday 17th May at 5pm**

Region

Galway / Remote

Date Entered/Updated

25th Apr, 2024

Expiry Date

17th May, 2024

Source URL: <https://www.activelink.ie/vacancies/community/107884-helplink-mental-health-clinical-manager-part-time>