

## **Dun Laoghaire Rathdown Outreach Project: Community Employment Supervisor (<https://www.activelink.ie/node/107767>)**



**Dun Laoghaire Rathdown outreach Project wishes to recruit a Community Employment Supervisor for our Drug Rehabilitation Scheme. This scheme is funded through the Department of Social Protection**

**Note: This is a re advertisement.**

### **Primary objectives of the scheme are:**

- To provide persons in recovery from substance misuse issues with a programme that incorporates support and learning around rehabilitation, social and personal development, health & wellbeing, training, education and work experience opportunities.
- To facilitate progression on to further education, training and/or employment

### **The Role**

The role of the Community Employment Supervisor is to support participants in a drug rehabilitation project to develop their personal, social and education/work related skills to enable them progress towards full participation within their recovery, community and working life.

### **Person Specification**

#### **Knowledge of Post**

##### **Essential**

- Knowledge of the role of the Community Employment Supervisor
- Display responsibility, commitment and motivation to implement the spirit of Community Employment.
- Knowledge of substance use recovery / community development

##### **Desirable**

- Awareness of the needs of clients on a drug rehabilitation scheme
- Knowledge of NDRIC Framework

#### **Work Experience**

##### **Essential**

- **Three year experience supervising staff**
- Previous experience in an administration, and/or co-ordination role

##### **Desirable**

- Two years previous experience working with substance misuse issues
- Previous experience in a support worker role within a similar setting
- Experience of developing and implementing programmes in a community based organisation

# Interpersonal Skills

## Essential

- Must be capable of directing and motivating participants.
- Have good communication skills firmly aligned to the organisation's values
- Competent writing skills required
- Non-judgmental attitude
- Awareness of importance of professional boundaries

## Desirable

- Team work ethos

# Education & Training

## Essential

- Major Award at 3rd Level (NFQ Level 6 or higher) in Business/Financial Administration, Training, Human Sciences, Project Management or related disciplines.
- ICT skills essential (e.g. MS Office).

## Desirable

- Facilitation / group work qualification / training Qualification
- 3rd level (min Level 6) Qualification in substance misuse and/or related issues including rehabilitation.

# To Apply:

Please send your CV and cover letter to Anthea Carry at [manager@drop.ie](mailto:manager@drop.ie) (<mailto:manager@drop.ie>). Full job description can be downloaded from [www.drop.ie/employment-vacancies](http://www.drop.ie/employment-vacancies/) (<http://www.drop.ie/employment-vacancies/>). Shortlisting and Garda Vetting will apply. A panel will be formed. **Closing date for application is 4pm on Friday 24th May 2024**

## Region

Dun Laoghaire, Co Dublin

## Date Entered/Updated

19th Apr, 2024

## Expiry Date

24th May, 2024

## Attachment

[Community Employment Supervisor Job Description revised April 2024.pdf](#)

## Size

314.88  
KB

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**Source URL:** <https://www.activelink.ie/vacancies/community/107767-dun-laoghaire-rathdown-outreach-project-community-employment-supervisor>