

Roscommon Women's Network: Community Services Program Manager - Cycle Up Textiles **(<https://www.activelink.ie/node/107766>)**



Application deadline extended to Friday 17th May at 5pm

Job Title: Community Services Program (CSP) Manager.

RWN CycleUp Textiles is a textile upcycling Social Enterprise within Roscommon Women's Network (RWN) based in the Riverside Centre, Athleague, Co. Roscommon. We have recently joined the Pobal supported Community Services Program (CSP) and are now looking to recruit a full time manager.

RWN is a Community Development Project supporting women and families throughout County Roscommon, especially the most marginalised.

Overall Responsibilities of the Manager's Role

The manager will be responsible for the development and oversight of all operations of our CycleUp Textiles Social Enterprise. This position requires a dynamic, empathetic, creative and environmentally conscious individual who can lead and innovate. The manager will coordinate and manage the day-to-day operations of the social enterprise ensuring it is profitable and operating safely and compliant. The manager will also support the ongoing training & development of staff, volunteers & social enterprise participants. The role also has responsibility for the development, production and marketing of upcycled textiles products for sale, and ensuring the quality and sustainability of our products.

Main duties and responsibilities of the post:

- Responsible for leading and managing the CycleUp team, including production, administration staff, community employment scheme workers and volunteers.
- To engage and support marginalised communities, including Traveller women to participate.
- To manage the growth and development of the enterprise
- Meeting KPI's and targets as outlined in the business plan.
- Marketing and sales
- Financial management and reporting
- Fundraising

The successful candidate will have:

- A relevant management, community development and/or business administration qualification or equivalent
- Financial, budget management and administration experience
- Excellent communication and administration skills
- Funding application and report writing skills.
- Experience of engaging and supporting marginalised communities to participate.
- Problem solving skills

Own transport essential.

Starting Salary €37,500 per annum: Hours per week: 37.5

Full Job Description available on request to RWN Manager, Nora Fahy, nfahy@rwn.ie (<mailto:nfahy@rwn.ie>)

To apply please send your CV with covering letter to;

Email: nfahy@rwn.ie (<mailto:nfahy@rwn.ie>) Tel. 094 9621690 (tel:0949621690) / 086 8099154 (tel:0868099154)

Closing Date for applications – 5pm Friday 17th May. Shortlisting may apply.

**This post is subject to funding from Department of Rural and Community Development
RWN is an Equal Opportunities Employer**



**An Roinn Forbartha
Tuaithe agus Pobail
Department of Rural and
Community Development**

Region

Co Roscommon

Date Entered/Updated

19th Apr, 2024

Expiry Date

17th May, 2024

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