

Scouting Ireland: Senior Safeguarding Officer (Part Time) **(<https://www.activelink.ie/node/107758>)**



Scouting Ireland has a membership of over 50000 people, which includes 12000 adult volunteers. We operate in over 500 communities across the thirty-two counties of Ireland and are supported by a staff of thirty-five professionals working in various areas. Details of the Scouting Ireland programme, governance structures, recent annual reports etc can be seen on www.scouts.ie (<http://www.scouts.ie>).

- Three Year Fixed Term Contract
- Part Time position 20 hours per week - Monday to Sunday. The successful candidate must be willing to work during the evenings and on weekends, when necessary.
- Salary: €60,000 pro rata

Key Responsibilities and Duties:

- Supporting the effective management of Scouting Irelands Safeguarding Department.
- Work closely with the Safeguarding Manager with all aspects of the day to day running of the Safeguarding Department.
- Work closely with team members in the management of cases.
- Deputise for the Safeguarding Manager where required in decision making as appropriate.
- Carry out assessments as to the suitability of a member who has been brought to the attention of Scouting Irelands Safeguarding Department
- Contributing knowledge to ensure policies are appropriate and reviewed in a timely manner and updated and/or redesigned as required.
- Develop informal working relationship with professionals in the area that are mutually beneficial.
- Engage in continuous professional development to ensure their ability to carry out the role effectively.
- In conjunction with the team, carry out regular internal audit of all aspects of the Safeguarding function as well as commissioning independent external audit.
- Assist in the management of pending legal cases relating to present and non-recent safeguarding matters. Assist Scouting Ireland in dealing with press enquiries relating to Safeguarding matters for Scouting Ireland

Key Skills and Competencies:

Essential:

- Educated to third level standard or equivalent in an appropriate Safeguarding discipline.
- At least two years' experience and a proven track record in a safeguarding/child protection management.
- Track record of success within a target-driven and measured environment.
- Track record of strong planning and organisation skills.
- An ability to influence key decision makers with the organisation
- Exceptional oral and written communication skills.
- Demonstrable ability to relate to people from diverse backgrounds.
- Excellent meeting, project management and people skills.
- Positive and energetic attitude.
- Attention to detail.
- Ability to use standard computer software for word processing, spreadsheets, databases, and presentations.
- Sound judgement and a strategic mind-set.
- High motivation, positive disposition, and flexible attitude in response to organisational change and development.
- An ability to deal confidentially with sensitive material.

Desirable:

- Qualification in Social Work or in a related field.
- Professional experience in non- profit environment.
- Knowledge of non-profit sector in Ireland.
- Comprehensive understanding of statutory child safeguarding provision in both jurisdictions in Ireland
- A natural and enthusiastic networker
- A strong understanding of Scouting Ireland's methods, ethos and aims.
- An appreciation / Knowledge of data protection legislation

How To Apply

Applications should be submitted to no later than 17:00 on Friday 10th May 2024 and must include:

1. Cover letter outlining your suitability for the role.
2. A CV.

Applications MUST be submitted through the HR Duo portal here
(https://my.hrduo.com/candidate-jobs/Scouting_Ireland/8160434293).

Interviews planned for Friday 17th May – Subject to change.

No other applications will be considered.

Note: Scouting Ireland CLG is committed to making appointments on merit by a fair and open process, taking due account of equality and diversity. Selection will be carried out consistent with Scouting Ireland's Human Resources Policy. Canvassing will result in immediate disqualification.

Region

Dublin 16

Date Entered/Updated

19th Apr, 2024

Expiry Date

10th May, 2024

Source URL: <https://www.activelink.ie/vacancies/children-youth/107758-scouting-ireland-senior-safeguarding-officer-part-time>