

Plan International: Programme Team Lead – Institutional & Multilateral Funding (<https://www.activelink.ie/node/107370>)



Plan International is an independent development and humanitarian organisation that advances children's rights and equality for girls. Working together with children, young people, our supporters, and partners, we strive for a just world, tackling the root causes of the challenges facing girls and all vulnerable children. We support children's rights from birth until they reach adulthood. We enable children to prepare for – and respond to – crises and adversity. We drive changes in practice and policy at local, national and global levels using our reach, experience and knowledge. We have been building powerful partnerships for children for over 85 years and are now active in more than 80 countries. Established in 2003, Plan International Ireland influences and supports Plan International's work worldwide. Plan International Ireland has been certified as one of Ireland's Best Workplaces each year since 2020.

We are looking for our International Cooperation Department

in Dublin, Ireland as soon as possible for a

Programme Team Lead – Institutional & multilateral funding

(Location: Dublin, Ireland: 37h/week)

The role

The Programme Team Lead is a key management member of the Programmes Department leadership team of Plan International Ireland (PII). This Team is responsible for developing, growing and delivering Plan International Ireland's grant portfolio. Reporting to the Head of Programmes and being based in Dublin, you will coordinate and oversee a small team dedicated to the strategic planning and management of an assigned donor project portfolio, ensuring good quality proposals and programme delivery along the project cycle. You will work closely with the other teams in the programmes department, Head of Programmes and other departments to ensure the overall effective continuity and strategic delivery of Plan Ireland's strategic goals and visions.

Your tasks

- Strategic funds acquisition with European and International donor agencies (EU INTPA, UN agencies)
- Operational oversight and delivery of designated project portfolio according to donor and Plan standards
- Staff management and development
- Proactive identification and positioning for upcoming funding opportunities
- Responsible for (further) development and delivery of country-specific and cross-country humanitarian and development assistance programme approaches in close collaboration with Country Offices (COs) and partner organisations and in line with Plan International Ireland's as well as Plan's global strategy
- Coordination of strategic and programmatic approaches with other National Offices, Regional Hub and Global Hub within the Plan Federation
- Identification of synergies with other Programme Units within Plan International Ireland (PII)
- Quality assurance in line with Plan Ireland's internal and donor requirements along the project cycle
- Establish trusting and reliable working relationships with Country and National Offices as well as other departments within PII
- Responsibility for regional networking and visibility of the department's work in Ireland, the Plan network and relevant external forums and networks
- Active participation in strategic and operational processes within the programmes department
- Contribute to continuous learning and knowledge management

Your profile

Essential:

- Successfully completed university degree in a humanitarian or development-relevant subject
- Professional experience in leading teams
- At least five years of practical professional experience in development cooperation and/or humanitarian/disaster risk management (at least three years of which abroad)
- Experience with national and international donor requirements & project cycle management
- Experience in applying and monitoring international humanitarian standard and program quality standards including finance and compliance.
- Willing and able to work across time zones and travel to remote locations in project countries
- Strong commitment to children's and girl's rights
- Very good MS Office skills
- Very good written and spoken English skills.
- Team player, flexible and solution-oriented

Desired:

- Donor experience with EU INTPA & Multilateral funding (UN agencies)
- Experience in relevant thematic areas of Plan (especially education & protection) and the Humanitarian-Development-Peace-Nexus approach
- Experience working West and/or Central Africa
- French language skills

Salary and benefits

- Work for a certified "Great Place to Work" organisation
- Plan International Ireland operates a salary scale, as well as a broad range of employee benefits.
- This role is graded as a Level 4 within our salary scale, with an expected range of between 48k € and 55k €. Placement on the scale will be dependent on level of experience and fit within the role.
- In addition to salary, Plan International Ireland provides several employee benefits, some of which include:
 - Private Health Insurance for all employees (from commencement date)
 - Comprehensive health and pension package
 - Matching company pension contributions up to 5% (once probation is complete)
 - Flexible working hours ((core hours of 10am to 4pm daily, minimum of 37 hours per week)
- As an employee you will be able to sign up to the Bike-to-Work scheme, or the TaxSaver scheme for DART, LUAS, and Dublin bus users
- Hybrid working option on completion of probation
- Learning and career development, including technical skills, management, and professional development

Location & work permit

The Programme Team Lead role will be based in Dublin. Applicants must have a valid work permit at the time of applying to enable them to work in Ireland.

To apply:

Please submit your CV and cover letter via our website to [Careers at Plan International Ireland \(https://www.plan.ie/careers/\)](https://www.plan.ie/careers/) by Monday, 15th April 2024.

Region

Dublin

Date Entered/Updated

2nd Apr, 2024

Expiry Date

15th Apr, 2024

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