



### **Safe Communities- Zero Tolerance Meath**

Job Title: Zero Tolerance Meath Project Officer

Reporting to: Project Leader

Location: Co. Meath

#### **Role -Project Officer**

*We are looking for a motivated Community Development worker to support a three year pilot project aiming to transform understanding and drive collective action in Co. Meath towards zero tolerance of gender-based violence. You will have an excellent understanding of gender equality, domestic violence and community development approaches in a community-based service or other relevant setting. You will have proven experience of working with diverse stakeholders as well as strong interpersonal and facilitation skills. You will be experienced in networking and establishing relationships with agencies and key professionals. A recognised third level degree in Community Development or a related field and prior management experience relevant to the community/voluntary sector is essential.*

This is an exciting opportunity to play a key role in the rollout a new and innovative pilot project which will help inform how Ireland can move towards a whole of society response to preventing gender-based violence.

The project is a collaboration between Safe Ireland and Meath Women's Refuge and Support Services, funded by CUAN under the auspices of the Department of Justice. The project will pilot and test Safe Community, a model of community-facing DSGBV service provision, and DSGBV-sensitive Community Development, developed by our project partner Safe Ireland. This model will analyse and integrate the principles and practices of both Domestic Violence Frontline Response and Community Development models of engagement in Ireland. The Department of Applied Social Studies in Maynooth University will act as the project evaluator over the three years.

The successful candidate will play a key role in relationship building with community groups and individuals in the Co. Meath areas, facilitating trainings, workshops, and roundtable discussions, as well as supporting the implementation of Zero Tolerance Meath initiatives using a community development approach. The work of the successful candidate will be underpinned by the core values of community development and human rights. The successful candidate will undertake implementation and management of this project over a three year fixed term contract, subject to 6 months' probation.

#### **Main Duties and Responsibilities**

- To support the rollout of the pilot project aiming to empower the community in Co. Meath to address gender-based violence, working with the project partners and the evaluators on implementing the Safe Communities Framework.
- To promote attitudinal and behavioural change around gender-based violence and its root causes through the Safe Communities Framework working with community organisations, members of the public, including adults and youth.

- To support and work with local stakeholders in developing responses to gender based violence using the Safe Communities Framework
- To apply a broad range of community development and engagement processes and practices to identify and implement programme activities including discussion groups, workshops, training and network building.
- To develop materials for trainings, workshops, and activities that support the pilot project framework, analysis and its objectives.
- To support event management and external communications as required.
- To network and develop links with local service providers including gardai, schools, housing authorities, social welfare, women's groups, social work, hospitals, doctor surgeries, counsellors, youth services, family resources centres, etc. This includes sourcing referral paths and educating those services on referring to our services, in a safe and client centred manner.
- To work according to organisational policies and best practice at all times and work collaboratively with colleagues.
- To attend and participate fully in all team planning, meetings, training, supervision as part of your professional development provided by the organisation.
- To represent the work and ethos of the organisation in a professional and respectful manner at all times.
- Represent Meath Women's Refuge & Support Services at external events and fora as required.
- To work under the direction and guidance of the Project Leader to ensure the highest possible level of service provision is maintained at all times.
- To perform such other duties appropriate to the post, which may be assigned by the Project Leader or other designated officer.

### **Essential Experience and Requirements**

- Third level Qualification at degree level in Community Development or related field
- Minimum 2-3 years of experience working in a similar or relevant role
- Excellent verbal and oral communication and presentation skills
- Demonstrated knowledge of community development principles and practices and direct experience in the delivery of community development work
- Demonstrated facilitation, training delivery and community engagement skills
- Excellent knowledge and understanding of the challenges within social and structural systems that impact women and children experiencing gender-based violence
- Ability to develop positive working relationships with colleagues and a range of groups and agencies
- Experience of working with communities experiencing marginalisation and social exclusion
- Excellent report writing skills
- Advocacy and networking skills
- Proficient IT skills

### **Personal Specification**

- Passionate about social change and being advocate for gender equality
- Be creative, solution focused, collaborative and forward thinking.
- Able to work in a self-directed dynamic manner, and to develop good working relationships with all stakeholders
- Demonstrated maturity, good judgment, and reliability

- Interacts with high degree of professionalism
- Ability to handle multiple tasks simultaneously and handle a schedule of deadlines
- Full driving license and access to own transport

*This job description is intended as a summary of the primary responsibilities of and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform that may be required either now or in the future*

**Salary:** €40,769. This position is full time and funded by the Department of Justice.

**Place of work:** Based in Navan, Co. Meath with travel across the county.

**Hours of work:** 37 hours per week Monday to Friday (flexible working will be required outside of normal working hours e.g., evenings and weekends and TOIL policy is in place)

**Contract Type:** 3 year fixed-term contract

**Reporting to:** Zero Tolerance Meath Project Leader

**Application Process:**

Please submit the application form only to the Outreach Team Leader Amanda Alty by email [amandaalty@dvservicesmeath.ie](mailto:amandaalty@dvservicesmeath.ie) by Friday 10th of May 2024. Interviews for candidates will take place the week of the 20th of May 2024.

**Please note any offer of a position is subject to Garda Clearance. Meath Women's Housing Association CLG is an Equal Opportunities Employer**

