

## **Scouting Ireland: Senior Safeguarding Officer (Part Time)** **(<https://www.activelink.ie/node/107758>)**



**Scouting Ireland has a membership of over 50000 people, which includes 12000 adult volunteers. We operate in over 500 communities across the thirty-two counties of Ireland and are supported by a staff of thirty-five professionals working in various areas. Details of the Scouting Ireland programme, governance structures, recent annual reports etc can be seen on [www.scouts.ie](http://www.scouts.ie) (<http://www.scouts.ie>).**

- Three Year Fixed Term Contract
- Part Time position 20 hours per week - Monday to Sunday. The successful candidate must be willing to work during the evenings and on weekends, when necessary.
- Salary: €60,000 pro rata

### **Key Responsibilities and Duties:**

- Supporting the effective management of Scouting Irelands Safeguarding Department.
- Work closely with the Safeguarding Manager with all aspects of the day to day running of the Safeguarding Department.
- Work closely with team members in the management of cases.
- Deputise for the Safeguarding Manager where required in decision making as appropriate.
- Carry out assessments as to the suitability of a member who has been brought to the attention of Scouting Irelands Safeguarding Department
- Contributing knowledge to ensure policies are appropriate and reviewed in a timely manner and updated and/or redesigned as required.
- Develop informal working relationship with professionals in the area that are mutually beneficial.
- Engage in continuous professional development to ensure their ability to carry out the role effectively.
- In conjunction with the team, carry out regular internal audit of all aspects of the Safeguarding function as well as commissioning independent external audit.
- Assist in the management of pending legal cases relating to present and non-recent safeguarding matters. Assist Scouting Ireland in dealing with press enquiries relating to Safeguarding matters for Scouting Ireland

### **Key Skills and Competencies:**

#### **Essential:**

- Educated to third level standard or equivalent in an appropriate Safeguarding discipline.
- At least two years' experience and a proven track record in a safeguarding/child protection management.
- Track record of success within a target-driven and measured environment.
- Track record of strong planning and organisation skills.
- An ability to influence key decision makers with the organisation
- Exceptional oral and written communication skills.
- Demonstrable ability to relate to people from diverse backgrounds.
- Excellent meeting, project management and people skills.
- Positive and energetic attitude.
- Attention to detail.
- Ability to use standard computer software for word processing, spreadsheets, databases, and presentations.
- Sound judgement and a strategic mind-set.
- High motivation, positive disposition, and flexible attitude in response to organisational change and development.
- An ability to deal confidentially with sensitive material.

## Desirable:

- Qualification in Social Work or in a related field.
- Professional experience in non- profit environment.
- Knowledge of non-profit sector in Ireland.
- Comprehensive understanding of statutory child safeguarding provision in both jurisdictions in Ireland
- A natural and enthusiastic networker
- A strong understanding of Scouting Ireland's methods, ethos and aims.
- An appreciation / Knowledge of data protection legislation

## How To Apply

Applications should be submitted to no later than 17:00 on Friday 10th May 2024 and must include:

1. Cover letter outlining your suitability for the role.
2. A CV.

**Applications MUST be submitted through the HR Duo portal here**  
**([https://my.hrduo.com/candidate-jobs/Scouting\\_Ireland/8160434293](https://my.hrduo.com/candidate-jobs/Scouting_Ireland/8160434293))**.

**Interviews planned for Friday 17th May – Subject to change.**

No other applications will be considered.

Note: Scouting Ireland CLG is committed to making appointments on merit by a fair and open process, taking due account of equality and diversity. Selection will be carried out consistent with Scouting Ireland's Human Resources Policy. Canvassing will result in immediate disqualification.

### Region

Dublin 16

### Date Entered/Updated

19th Apr, 2024

### Expiry Date

10th May, 2024

---

**Source URL:** <https://www.activelink.ie/vacancies/children-youth/107758-scouting-ireland-senior-safeguarding-officer-part-time>