

## **Personal Assistant Required**

**(<https://www.activelink.ie/node/107726>)**

### **Personal assistant required to work with a disabled Man.**

#### **15-20 Hours Per Week**

**Job Description:** Personal Assistant

**Job Title:** Personal Assistant.

**Location:** Based in Baldoyle Dublin

**Report to:** Gordon Ryan (Line Manager). You are employed by Gordon Ryan Independent Living to work as a Personal Assistant.

**Liase with:** The primary relationship in the role is with Gordon Ryan but you will also be working with other staff members.

#### **Overall Purpose**

To enable Gordon to achieve maximum independence in his in his daily living, by providing assistance in all areas of personal need. By having assistance at the right time Gordon is enabled to lead an independent lifestyle.

#### **Main Duties / Responsibilities**

- Driving adapted van Must be over 25 Years with full driving licence
- Assistance and support with personal hygiene and grooming
- Assistance with cooking and domestic chores
- Accompaniment on social outings when required
- Assistance with work related tasks
- Any other duties which facilitate Gordon to live an active life and participate fully in the community.

The Personal Assistant must be willing to accept instructions and follow requests from Gordon. They should be able to handle the physical skills of lifting, pushing and bending. A high level of trust is required from a Personal Assistant. The successful candidate will be required to undergo Garda Vetting.

**Remuneration:** €15.00 per hour

CVs to [gordonsgril@gmail.com](mailto:gordonsgril@gmail.com) (mailto:gordonsgril@gmail.com) by 03 May 2024.

#### **Region**

Baldoyle, Dublin

#### **Date Entered/Updated**

18th Apr, 2024

#### **Expiry Date**

18th Jun, 2024

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**Source URL:** <https://www.activelink.ie/vacancies/community/107726-personal-assistant-required>